



## Tanglewood Parks Community Centre

February 10, 2015

**Attendees:** Graeme Roderick, Niki Mitenko, Pamela Belfer, Allen Deering, Pauline Budd, , Rose Marie Garces, Karen Venema

**Absent:** Yushra Khodabocus, Jingjing Fu

### 1.0 Approval of November Minutes

### 2.0 Business Arising

#### 2.1 Resignations/Appointments

- THCA board accepted Pauline's resignation as facility manager. She is now the permanent scheduler
- Pauline is still interim in place, and position will be replaced

#### 2.2 Splash pad/Community garden

- The board recommended we abandon the quest for a splash pad, instead develop a community garden in the area behind the hall
- Need authorization from the City, Karen will move ahead with this and connect with Dinello.

### 3.0 Reports

#### 3.1 Facility Management

- Vending machine, there is no contract and it is underutilized. 100 cases need to be sold for a profit, 2013 there were 15 sold, in 2014 just 12.
- We are still interested in keeping the machine and Pauline is meeting with the rep from Coke.
- Next year there will be no rink pop sales, we do not want to compete with ourselves.
- The summer youth centre will no longer offer their own concessions.
- The Christmas lights will be turned off after the Fun day
- Remote heating is at 20.5, and still having problems. Pauline is not fully satisfied.
- The trees by the rink are still there, the request for their removal is in.
- CPR training has worked out well.
- Two new bulletin boards have been purchased.
- Pauline will speak to Mike re: re-facing cupboards
- Karen has new chairs in her report on order for this fiscal year. Approved for 80 new chairs to replace the original gray chairs.
- What to do with the old chairs? Use for outdoor events, craft sale, move to city facility? There are storage issues.
- There was one broken window, due to puck
- The cleaning of the mats has been poor, should be done every 2 weeks, it's an ongoing challenge.  
**Action:** Pauline will look at the price of foot covers.



- The table holder was welded and turned out very well. Do we need another one? We have more tables that fit in just one. The others are stacked behind. Holders are expensive – perhaps in the future.
- The faucet in the janitors closet has been fixed.

### 3.2 Scheduler

- 50 permits between Oct-Today. 41 are returning users
- Fiscal year to date - \$16,500
- Permit demand is not equal throughout the year, slows down in summer. Looking to track year over year. There is more interest in the lounge than before, alcohol permits also increasing

### 3.3 Activity Management

- Fun Day – problems with insurance, kids craft and band do not have their own. To work around craft lady will be a ‘volunteer’ and provided an honourarium. Graeme will find a work around for band.
- Signs for the event are up, cheetah sign should be up today but isn’t. Allen will call. Signs will have balloons on them for the day of the event.
- There are issues with the electronic sign at the Merivale arena.
- Requested money from the Councilor and will receive \$200
- Hockey Day – don’t think it is going to happen. One team is still needed, even with Manordale team. Decision will be made Thursday.
- Flag Day – February 15<sup>th</sup> MP Poilievre sent a flag. Email thank you for the flag.
- Sports pinnys – will be ready Friday – **Action:** Graeme will pick them up, forward invoice to JingJing.

#### 3.3.1 Outdoors

- 4 signed up for learn to skate, 1 for hockey
- Go after jumpstart for helmets, Allan has a contact there
- Received 12 donated pucks, they were handed out to the younger kids. Get back to the donor and tell them what we did with the pucks.
- Matt donated 8-10 hockey sticks
- There is no coach yet for t-ball or soccer. Need to advertise on the blog, look internally first.
- Email Tim Hortons again re: sponsor soccer, they committed last year to do it again this year.
- New sign for Tennis Only

#### 3.3.2 Indoors

- Saturday Zumba, attendance not great, will pick up in the spring. Will put up a sign at Manordale, and include in insert
- Rose Marie will also post a flyer
- Revenue/expenses not ready yet

### 3.4 Volunteer Facilitator

- Position is open and posted on blog and boards



- Rink volunteers Jason and Dan are working well and recording hours on city sheet. Very pleased as it's a big commitment.
- **Motion:** Youth Volunteer Certificate for Jason – Approved

### 3.5 Report from the City

- Ballet will run with a new instructor, info will be sent to Allen
- Summer – all youth programs are being standardized, no longer drop in. \$25 will be the fee and there are forms for those who need assistance. Dates June 29-August 14.
- At Tanglewood it will be only afternoons 3 days and 2 evenings a week. 2-4:30pm M/W/F, 6:30-9pmT/Th
- There will be a program plan, pre-set, given to parents.
- Perhaps we can sponsor kids who cannot afford.
- Nepean Sportsplex guide will be printed in a week, there is a page that talks about the Nepean buildings, the name of this building will be corrected for the Fall guide, and rental email added.
- Corrections will be made to the City website, incorrect phone number, link broken, added to list of wedding locations. Solution for 41555 extension that doesn't get answered. Karen will also add the Tanglewood information to other areas where we should be.

### 3.6 Promotion

- Fun Day is on the bulletin boards inside and out, there are 4 signs up in the community, the west end included.
- Elizabeth is available for Family Day and will give Allen the pictures.
- There are pictures of Franz in a binder for people to sign and it will be given to his wife.
- There is parking available at the Brick, but it is not advertised. Summer ball hockey is the same time as football and the extra parking is needed.

### 3.7 Treasurer

- Jingjin absent
- Karen will send a copy of what is on a City invoice.
- Budget – assume we are slightly ahead, there have been no unreasonable expenditures.
- Purchases that need to be made; replenish first aid supplies, Plexiglas for signs

### 3.8 Report from THCA

### 3.9 Report from NROCRC

- Logo is on the new bulletin board
- Waiting for Trillium to get back to acknowledge their financial contribution.
- Young at hearts has done well, waiting to hear about new horizons for seniors
- Feedback is needed for the Trillium report on how their grant was used. Hold a focus group?

## 4 Emerging Issues

- There are some tech issues with the website, it is slow loading and there is an error at the end of the reservations.

Next Meeting: May 5, 2015