



Tanglewood Hillsdale Community Association

30 Woodfield Drive, Ottawa

Board of Directors Monthly Meeting

July 25, 2016 – 7:00 pm

Approval at August 22 Meeting

Present: Graeme Roderick, Chair (skype); Kulothungan Sachithanatham, Treasurer

Directors at Large: Maria Baker; Wendy Farant; George Kong, and Danilo Orozco

Absent: Veronica Keaney, Debbie Lombardo

Guest: Vincent Siciliano

Item 1.0 - Approval of the Agenda

CARRIED

Agenda was posted prior to meeting

Item 2.0 - Approval of June 27 Minutes of Board of Directors Monthly Meeting

Minutes are approved. To be posted in due course.

CARRIED

Item 3.0 - Business Arising from Previous Minutes

3.1 Garbage Receptacle opposite the Esso Station:

The three hole receptacle located beside the Medhurst Dr. bus shelter is working well. B. Rothwell continues to work to get the original smaller one removed.

3.2 Nepean Trail: An article will appear in the August issue of SC.

3.3 Welcome to Tanglewood-Hillsdale sign:

G. Kong wrote to Councillor Egli to thank him for having the sign placed at the entrance to our neighbourhood encouraging responsible driving. A picture of the sign has been taken and sent to Sara Ryan of the councillor's office.

3.4 Electronic Access to Bank Statements:

K Sachithanatham will attend the Trust Co (Merivale Road) to affect electronic access to both accounts. He should be able to review statements issued in the last year. Monthly statements contain copies of cleared and NSF cheques. A meeting of the Finance Committee will occur after this meeting to review bills and invoices. Deposits yet to be made.

3.5 Lawn and Garden Contest

Thank you D. Orozco for seeing this through with the assistance of E. Bradley. Winners to be announced in August SC.

Item 4.0 Portfolio Reports

4.1 Community & Business Concerns -

- Bulletin Board–Hillsdale Park: A letter of support will be sent from Councillor Egli's office. Application is being prepared for September. If approved, it will be installed before December.
- Regarding the Bulletin Board on the Medhurst side of the Park, G. Kong has

spoken to city staff Michael Gilmore who will address water damage to the cork board. **ACTION: G. Kong**

- Also sought is a bench at the volleyball court. Funding may be available through *Cash In Lieu* overseen by Councillor's office.

4.2 Safety/Security (Neighbourhood Watch):

D. Orozco reported:

- Community Policing: Letter was sent to Councillor Egli, with copy going to Constable Sue Wright and KMC's chair Agnes Warda.
- Inventory/Audit of Neighbourhood Watch signs:
G. Kong to speak with Constable Sherry Jordon re our Watch Sign audit and proposed improvements. **ACTION: G. Kong.**
- Renewal or recruitment of Watch membership: Student yet to be hired.

4.3 TPCC:

Management Committee: March Meeting minutes posted on our website. Its next meeting is September 20.

Labour Day Celebrations are being held September 7: Meeting being held at Hardstone Grill, 1 Roydon Place (613 518-7440) on evening of July 26.

Advisement for the Promotion Facilitator, Manager: Indoor Activities and Secretary positions will be placed in the August issue of *Staying Connected*.

There has been an expression of interest in the rink supervisor position from within the neighbourhood. **ACTION: N. Mintenko**

Time for managers and Garden coordinator to begin to think of items for the next budget year.

Community Garden:

Four items were identified: 1) five year agreement regarding use of park space for garden, 2) the design plan including continuance of the pathway on the west side of the facility, and 3) construction of the garden boxes; 4) funding grants.

- ✓ With respect to # 1, we are awaiting the License of Occupancy and Disclaimer of Liability documents. For work to be done such as the walkway, the company doing the work needs to have liability insurance that names the city and ourselves.
- ✓ Regarding #2, on July 20, the City /Just Food as sent us two options. We will circulate these plans for your and others' recommendation. On site meeting July 27th.
- ✓ With respect to # 3, regarding transportation of the lumber, Chisholm Lumber of Roslin ON ph. (613 477-2920) will do the transportation for price that was being discussed. They will need to adhere to the direction [# 1 above] regarding liability insurance.
- ✓ Target date for Box Construction: on or about August 20th
- ✓ With respect to # 4, D. Orozco is confident the Just Food will increase the size of the grant to cover the cost of the walkway or pay for it directly themselves. Not the arbours.

4.3 Membership:

Material for the canvas was handed out to Directors and committee members.(

Nestow Dr, Mardil and Finrod Crs): 10 households each. G. Roderick to speak to a

couple of committee members.

ACTION: G. Roderick

4.4 Volunteers:

D. Lombardo and W Farant working on transferring duties related to the August community newsletter: **SC**.

4.5 Communication:

M. Stenfert was advised *Staying Connected* should be published in early August.

Contract with Ms. Zerhloul still needs to be drawn up. **ACTION: G. Roderick & P. Budd**

Item 5.0 -Treasurers Report

5.1 Review of financial position THCA:

Regarding THCA's account, the June opening balance was \$5,732 and the closing balance was \$5,716

5.2 Review of financial position TPCC:

Regarding TPCC's account, the June opening balance was \$35,734 and the closing balance was \$47,470.

5.3 Bookkeeper:

THCA has ended its relationship with J. Fu. Keys need to be returned. K. Sachithanathan continues a search for replacement bookkeeper. The monthly rate would be in the range of \$50 to \$75.

CARRIED

5.4. Financial Statement for the first three quarters:

Consolidated Financial Statements for the period ending June 30 will be targeted for consideration at the next Board meeting.

Item 6.0 - NROCRC Report – K Kearnan (audio):

No report from K. Kearnan. He can be reached at 613-596-5626 ext. 253.

Item 7.0 New Business:

7.1 Nominations Committee: There is a need to establish a nominations committee at an upcoming meeting.

Item 8.0 – Adjournment

The Meeting adjourned at 8:20 pm.

Next Meeting – August 22, 2016 – 7:00 pm

NOTE – Residents of the Tanglewood-Hillsdale community are welcome to attend monthly meetings as spectators and/or are welcome to bring forward Agenda items.

G Roderick, Chair/recorder

¹ Cheques #321:\$508.50 – Maintenance, #323: \$106.96 – Promotion, #324: \$220.35: Events, # 325 – \$791.00 - Events, #326: \$423.75 –Events, #327: \$400 – Events and pre-authorized payment: \$ administration were approved in a finance meeting that followed. It was requested that the Manager of Events & Programs submit the Labour Day Budget before Events cheques be disbursed.