



**Tanglewood Hillsdale Community Association**  
**30 Woodfield Drive, Ottawa**  
**Board of Directors Monthly Meeting September 26,**  
**2016 – 7:00 pm**

*Approval at October 24 Meeting*

**Present:** Graeme Roderick, Chair (via Skype), Kulothungan Sachithanatham

**Directors at Large:** Maria Baker; Wendy Farant; George Kong,

**Absent:** Veronica Keaney, Debbie Lombardo and Danilo Orozco

**Guest:** David Lyon

**Item 1.0 - Approval of the Agenda**

CARRIED

Agenda was posted prior to the meeting

**Item 2.0 - Approval of July 25 Minutes of Board of Directors Monthly Meeting**

Minutes be approved and posted in due course.

CARRIED

**Item 3.0 - Business Arising from Previous Minutes**

**3.1 Hillsdale Park Bulletin Board:**

G Kong reported that an on-site meeting would occur in mid-September. He is to confirm with City's Parks, Rec and Culture the date the Association's contribution should be submitted.

ACTION: G Kong

**3.2 Bench: Volleyball Court in Hillsdale Park:**

G Kong agreed to contact Councillor Egli's office to ascertain whether this amenity would be eligible for cash in lieu of parkland funding, and if so would the councillor support a bench.

ACTION: G Kong

**3.3 Traffic calming measures:**

G Kong will convey to Councillor Egli's office that a speed board be used in the neighbourhood for a week each quarter in attempts to get drivers to adhere to speed limits. Locations would be changed.

ACTION: G Kong

**3.4 Update of database of Neighbourhood Watch's current participants** TABLED

**3.5 License of Occupancy and Liability Disclaimer:**

Documents signed and returned to the City.

**3.6 Posting of current financial statements on-line:**

While agreed to in principle, K. Sachithanatham requested to delay the posting until presented at the AGM in Nov.

**Item 4.0 Portfolio Reports**

**4.1 Community & Business Concerns –**

E-distribution of the newsletter to the 30+ local businesses may not be feasible until email addresses are identified.

**4.2 Safety/Security (Neighbourhood Watch):**

### Neighbourhood Watch Signs:

G Kong, on behalf of D. Orozco, attended the semi-annual meeting of the local co-ordinators held at the Walter Baker Centre. Sgt Wong made a presentation on Crime Stoppers.

G Kong asked Const Jordan about the status of the improvement of the signs in the neighbourhood and was advised that improvements are expected this fall.

G Kong is to ask Const Jordan for a brief piece on Crime Stoppers that could be posted on the website blog.

ACTION: G Kong

In D. Orozco's absence, it was agreed to table the Renewal and/or Recruitment of Watch members.

### 4.3 TPCC:

The management committee meeting is now to be held Nov 1.

Labour Day Celebrations held Sep 7 was a great success.

No replies have yet been received for the positions of - Promotion Facilitator, Manager: Indoor Activities, and Secretary.

*Community Garden:* items identified –

- 1) five year agreement regarding use of park space for garden
  - \*the License of Occupancy and Disclaimer of Liability documents were forwarded to the City
- 2) the design plan including continuance of the pathway on the west side of the Centre
  - \*Chisholm Lumber delivered the lumber which has been sized and held in the shed for assembly spring 2017
  - \*Just Food contacted the selected company in order for work to be completed early fall
- 3) construction of garden boxes to be done in the spring.

### 4.4 Membership:

Renewal letter (approximately 70) will go out shortly. Canvas continues.

P. Budd and T. Bradley to meet with A. Zerhloul to begin work on the on-line membership, registration and rental forms. PayPal to be used.

### 4.5 Volunteers:

D. Lambardo worked with N. Mintenko on the Labour Day Corn roast. Matters relating to volunteers to be discussed at the next meeting.

TO BE TABLED

### 4.6 Communication:

Until the City discouraged us from using a third-party for hosting membership, registration and rentals, Art Dunham of *Vital Volunteers* had held meetings and done hours of work with P. Budd and others.

Although a fee had not been discussed, work done prior to ending the relationship was considered and \$350 was agreed.

CARRIED

Distribution of Newsletter:

TABLED

### Item 5.0 - Treasurers Report

#### 5.1 Review of THCA financial position:

Sep 1 opening balance - \$6,840

Sep 25 closing balance - \$6,840

#### 5.2 Review of TPCC financial position:

Sep 1 opening balance - \$57,909

Sep 25 closing balance - \$56,864

It was agreed to remit to the City half of the permit revenue owing in the amount of approx \$18,700.

FOR PAYMENT

### 5.3 Bookkeeper:

K. Sachithananthan indicated that his effort to find a bookkeeper has not been successful and asked for the assistance of the Board. Progress to be reviewed at the next meeting.

FOR DISCUSSION

**5.4. Financial Statement for the first three quarters:**

Last year's Financial Statement was recently released to the City when an application was made for a 2017 Civic Event Grant.

It is anticipated that the Consolidated Statements will be available by the next board meeting.

**Item 6.0 - NROCRC Report – K. Kearnan :(via audio)**

K. Kearnan has been involved in a senior initiative for Tanglewood-Hillsdale and Manordale-Woodvale-Craig Henry. A session was held Sep 15 with 20 participants in attendance.

**Item 7.0 *New Business:***

**7.1 Civic Grant 2017.** General Burns and THCA partnered an application for up to \$10,000 for an Old Nepean Fair Day to be held at the Howard Darwin Arena Jun 2017. Both Associations did this on behalf of the KM Council who could not make an application.

**Item 8.0 – Adjournment**

The Meeting adjourned at 8:20 pm.

CARRIED

**Next Meeting – October 24 – 7:00 pm.**

**(Finance Committee meets immediately after this meeting)**

**NOTE – Residents of the Tanglewood-Hillsdale community are welcome to attend monthly meetings as spectators and/or are welcome to bring forward Agenda items.**

G Roderick, Chair/recorder