



**Tanglewood Hillsdale Community Association**  
**30 Woodfield Dr, Nepean, ON K2G 3Y5**  
**Board of Directors Monthly Meeting Minutes**  
**October 24, 2016 – 7:15pm**  
*Residents Welcome\**

**Present:** G Roderick, Chair, V Keaney, Secretary, K Sachithanantham, Fin

**Directors at Large:** M Baker, G Kong, D Orozco

**Absent:** W Farant, D Lombardo

**Guests:** P Budd, N Mintenko, R Dechambeau

- 1.0 *Approval of Agenda*** **CARRIED**
- 2.0 *Approval of Sep 26, 2016 Minutes*** **CARRIED w Changes**
- Sub-item 3.6 ... AGM Nov 5.**
- Sub-item 5.1 THCA**
- Sep 1 opening balance - \$6,840
- Sep 25 closing balance - \$6,840
- Sub-item 5.2 TPCC**
- Sep 1 opening balance - \$57,909
- Sep 25 closing balance - \$56,864
- 3.0 *Old Business Arising from Previous Minutes***
- 3.1 *Hillsdale Park Bulletin Board:*** approval of agreement with City  
G Kong has been in contact w D Williams of the City of Ottawa re the requirement of a sign -amount \$1,695.  
Once paid the Insurance Agent M Gilmour of AON Brokers must be notified.  
ACTION by \_\_\_\_\_
- 3.2 *Bench at Volleyball Court – Hillsdale Park***  
G Kong sent a request to Councillor K Egli. FOLLOW-UP G Kong
- 3.3 *Councillor K Egli's request for traffic calming suggestions/***
- 3.4 *Traffic speed boards***  
Councillor Egli's office is to see if funds are available for a more permanent replacement for traffic calming. FOLLOW-UP G Kong
- 3.5 *Student for Neighbourhood Watch renewals***  
Issue to hire a student to complete work has been deferred to Spring 2017 due to the. start of inclement weather. ACTION D Orozco

**3.6** Distribution of newsletter to local businesses

Email addresses are not easy to come by so work to obtain will be required.  
Currently approx 30 businesses. V Keaney offered to assist.

ACTION G Roderick & G.

Kong

**4.0** **Portfolios Reports**

**4.1** Community & Business Concerns

Nil to report.

**4.2** Safety/Security: Neighbourhood Watch

D Orozco has made a recent contribution on the website.

**4.3** TPCC Management Committee Meeting

a. Nov 1 Meeting

b. Posting ads in all bulletin boards to carry logo

- after a brief discussion, it was agreed that the logo become a more permanent fixture than paper used currently ACTION Promotions

c. Disposal of property

- after a brief discussion, it was agreed that a procedure be initiated to be included for each program registered at the Centre; there have been occasions when programs come to an end and property remains.

ACTION G Roderick & Committee

**4.4** Membership

W Farant earlier advised that 70 renewal letters had been distributed to households.

**4.5** Volunteers

Recruitment/Retention – for further discussion when D Lombardo in attendance.

**4.6** Communications

Distribution of Newsletter – for further discussion when D Lombardo in attendance.

**5.0** **Financial Report**

**5.1** THCA bank statement effective Oct 24 - \$6,840

**5.2** TPCC bank statement effective Oct 24 - \$55,897.37

**5.3** Year End Financial Report – See eMinutes – Financial Report 2015/16

**5.4** Bookkeeper – one company met was agreeable to do the bookkeeping for \$100pm. Other bookkeeping companies in the neighbourhood to be contacted re charges. ACTION G Roderick

**6.0.** **Kyle's Report**

No report was provided.

**7.0** **New Business**

**7.1** AGM Nov 5

Bylaw change: eastern boundary re Roydon – NOT discussed

**7.2** Nominations request

Nil.

**7.3** Halloween Judging Contest (photos)

There was a brief discussion about nighttime photos and poor pic turnout. R Dechambeau volunteered to judge and take photos w his cell phone.

**7.4** Other

- a. M Baker – reminded the committee that the yearly renewal of web ads are due soon. Milano is due Jan 1. Action will be required.
- b. M Baker - Maria who has moved away from Tanglewood was thanked for all her hard work over the years.
- c. N Mintenko was tasked w purchasing a new mascot costume.
- d. THCA phone – not manned. Message to be changed.
- e. Nov 5 sandwich expenditure - \$150 agreed

ACTION: G. Roderick

**8.0** The Meeting adjourned at 8:40. Next meeting to be Nov 28, 2016.

**Legend**

\*Residents of the Tanglewood Hillside Community are welcome to attend monthly meetings as spectators and/or are welcome to bring forward Agenda items. Contact G Roderick @ [ottawaroderick@sympatico.ca](mailto:ottawaroderick@sympatico.ca) or 506-738-6773.

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**Financial Disbursements**

Ck #243 THCA Nov 1/16	\$300.00	Administration	P. Budd
Ck #244 THCA Oct 26/16	\$11.31	Sales	W Farant
Ck #340 TPCC Oct 26/16	\$400.00	Garden	D Orozco
Ck #341 TPCC Oct 26/16	\$304.45	Admin & Promotion	P Budd
Ck #342 TPCC Oct 26/16	\$133.18	Garden	R Dechambeau
Ck #343 TPCC Oct 26/16	\$240.00	Staffing Program	M Sousa
Ck #344 TPCC Oct 26/16	\$240.00	Staffing Program	K Roy
Ck #345 TPCC Oct 26/16	\$157.17	Promotion	A Deering
Ck #346 TPCC Sep 30/16	\$16,649.22	Payable to City	City of Ottawa