



Tanglewood Hillsdale Community Association
30 Woodfield Dr, Nepean, ON K2G 3Y5

Website: www.thca.ca

Board of Directors Monthly Meeting

Held November 28, 2016 – 7:15pm

Approved Dec 19 2017

(open to all residents of Tanglewood-Hillsdale)

Present: G Roderick, Chair; V Keaney, Recorder; K Sachithanantham, Treasurer

Directors at Large: G Kong, D Orozco, W Farant

Absent: D Lombardo

Guest: Resident

1. Approval of Agenda

Approved

2. Approval of Minutes of October 24

3. Business arising from Previous Minutes

- 3.1 *Hillsdale Park Bulletin Board* – update: Councillor Egli’s office to handle, due spring 2017.
- 3.2 *Bench at Volleyball Court Hillsdale Park* – update: Councillor Egli’s office to handle, due spring 2017.
- 3.3 Councillor Egli’s request for *traffic calming suggestions* in Tanglewood
A request to move the bus shelter at Woodroffe and Medhurst was reviewed by the City. No problem was found thus no further action will be taken at this time.
- 3.4 *Distribution of Newsletter* to local businesses – data was updated by G Roderick and D Orozco.
Letter to businesses to be reviewed/renewed.
- 3.5 *Posters* distributed by THCA and TPCC are to carry the Logo.

4. Portfolio Reports

4.1 Community & Business Concerns

a. Directory of Local Businesses – addressed above in 3.4.

b. Advertisement Rates 2017 – **NEW**

- ✓ Business card rotational ad on Website \$6pm+initial design/insert cost \$5
- ✓ Business cards in holder in Multipurpose Room - \$30py; \$20 ea 6mos; \$15 ea 4mos
- ✓ Poster in Hallway of Centre - \$75ea 6 mos+initial design cost \$5
- ✓ 3rd Party Program Posters - \$0free
- ✓ ¼ Page in SC (Staying Connected) (approx3x3) - \$50 ea issue (3issues py) or \$120py
- ✓ Business Card in Staying Connected (approx2x3) - \$25 ea issue (3issues py) or \$60py
- ✓ Business Card (approx2x3) – design or restock service \$5pm
- ✓ Business Card (approx2x3) – 3rd Party Program providers \$0free
- ✓ Rink Board Ad (approx 2’x2.5’) - \$100 per season. Production cost not included.

c. Graffiti removal, Hillsdale Park practice wall – City to clean

Action: G Kong

4.2 *Safety/Security – Neighbourhood Watch* – D Orozco provides pertinent info on the Website.

Neighbourhood Watch information of people’s names held to date will be updated Spring 2017.

Action: D Orozco

- 4.3 *TPCC Management Committee Meeting Community Garden*
 - a. Budget approval – approved by Committee of Management with minor adjustment
 - b. Disposal of Property- Inventory Procedures have been reviewed with minor adjustments re disposition of items.
 - c. Appointment – a motion to appoint V Keaney as TPCC Recorder was made and approved.
- 4.4 *Membership* – completion of drive – anticipated by Dec 9.
- 4.5 *Volunteers* – Recruitment/Retention – to be tabled when D Lombardo in attendance.
- 4.6 *Communications* – Distribution of Staying Connected Newsletter to be Dec 12.

5. Financial Report

- 5.1 THCA bank balance eff Oct 31 - \$7,650
- 5.2 TPCC bank balance eff Oct 31 - \$ \$62,600.69
- 5.3 Year End Financial Report – D Orozco to post once approved.
- 5.4 Bookkeeper – SUM Bookkeeping & Office Services have been hired at a fee of \$40ph.

Revenue deposit – Nov 2016

➤ THCA	\$155	Sales: membership
➤ TPCC	\$4,223	Permit Revenue & Registration

Cheque disbursements – Nov 2016

➤ TPCC		
○ Staffing: Program		\$5,780
○ Acquisition		\$623
○ Event		\$325
○ Maintenance		\$1,355.83
○ Garden		\$840.12
○ Return of Balance/Just Food		\$3,632.73

- 6. **Kyle's Report** – no report presented.

7. New Business

- 7.1 AGM – occurred Nov 5. A separate report will be posted on the Website.
- 7.2 Provincial Requirement – to be tabled at next meeting.
- 7.3 Schedule of 2017 meeting dates: Jan 23, Feb 27, Mar 27, Apr 24, May 29, Jun 26, Jul 24, Aug 28, Sep25, Oct 30, Nov 27, Dec 18.
- 7.4 Other – Terms of Service on Privacy Policy presented by W Farant. Response to be forwarded to W Farant.

- 8. **Adjournment** – the meeting adjourned at 9:00pm.

Residents of the Tanglewood Hillsdale Community are welcome to attend monthly meetings as spectators and/or are welcome to bring forward Agenda items. Contact G Roderick @ ottawaroderick@sympatico.ca or call 506-738-6773.

