



Tanglewood Hillsdale Community Association
30 Woodfield Dr, Nepean, ON K2G 3Y5
Website: www.thca.ca
Board of Directors Monthly Meeting- MINUTES
Held May 29, 2017 – 7:15pm
(open to all residents of Tanglewood-Hillsdale)

Present: G Roderick – Chair, K Sachithanatham (old) & D Ani (new), Treasurer, V Keaney – Secretary/Recorder

Directors at Large: D Orozco, G Kong, W Farant, K Kearnan (audio report)

Absent: D Lombardo

1. Approval of Agenda w minor changes

CARRIED

2. Approval of Minutes of Apr 24, 2017 w minor changes

APPROVED

3. Appointments and Resignations

Appointments

N Mintenko, Events & Program Manager

K Macuur, Promoter – N Mintenko to assist in transition

Lombardo Family – care for planters and volleyball court,
Hillsdale Park

Action – N Mintenko

Resignations

K Kearnan, end Jun 2017

K Sachithanatham, Jun 5 2017

M Stenfert, Editor, eff immediately

Rec: Name M Stenfert Volunteer of the Year (Adult) as she has been acting as Editor for
Tanglewood Hillsdale for 5 years.

A Zerhlou, Website Developer, contract completed

4.0 Business Arising from Previous Minutes

4.1 *Cleanup surrounding Community Centre* – a special thank you to the 24 volunteer students that assisted in this task

4.2 *Garage Sale* – although there was signage at both Merivale and Woodroffe coupled with ads in papers, info on Counsellor Egli's website, attendance was little. Houses in the neighbourhood on the Tanglewood side had little participation yet Hillsdale supported this endeavour. Only a few tables were rented.

In order to increase participation, the Committee is looking at adding a BBQ and only have the sale in spring.

4.3 *Status of Contribution Agreement and THCA/TPCC contribution*

Not yet signed off by the City.

4.4 *THCA has contributed \$750 towards the Old Time Nepean Fun Fair, Jun 3 2017.*

Neighbourhood Associations are contributing towards the Fair.

4.5 *Letter to Counsellor K Egli re Sanctuary City*

Sent

4.6 *Letter to Counsellor K Egli re Dumpster at the Community Centre* has been sent. No response as yet.

- 4.7 *Opening of the Community Garden and Phase II application*
 *D Orozco has completed a formal application for Phase II.
 *A compost bin has been set up.
 *in preparation for Phase II, a discussion ensued re ownership and usage of the land prior to 1968.
- 4.8 *Provincial Requirement* – the Financial Report needs reviewing prior to submission.
 2015-2016 Books need to be reviewed by the Bookkeeper at an additional charge.

5.0 **Portfolios Reports: (fixed order)**

5.1 *Community and Business Concerns*

- Hydro One – suggestion G Roderick to be more proactive with this group.
- Hillsdale Park Bulletin Board – More graffiti has been added to the South wall of the basketball court and will require cleaning at taxpayers expense. If you see such activity at the Court, please contact Neighbourhood Watch at www.thca.ca or Ottawa Police.
 An application will be made in 2018 to obtain permission to install a mural in hopes of reducing/eliminating graffiti.
 Bulletin Boards at both Hillsdale Park and the Community Centre should contain the THCA Logo. **ACTION:** G Kong
- Traffic/Speed calming – it has been noticed that there is an increased presence by Ottawa Police.
- Post of the Website – G Kong has forwarded information to area Businesses.
- Items to be carried to next meeting
 - ❖ Safe Streets
 - ❖ Bike Path problems vis-à-vis pedestrians
 - ❖ Hold a Neighbourhood Walk-A-Thon – get to know your neighbour
 - ❖ Nice to have – picnic table, gazebo – Rona has agreed to help with the costs and will build the item – Contact: Dean Skuce, Store Manager
 - ❖ Including 100 Medhurst residents re Community activities.

5.2 *TPCC Management Committee Meeting and Community Garden*

- Partnership with City on resurfacing the Tennis Court – to be a shared cost
- Community Garden – Phase I completed, Phase II to be completed 2018
- Volunteer photographer needed
- Meeting Apr 11 2017 – check out the Minutes

5.3 *Membership*

- The question was directed to W Farant re: street to canvas.

5.4 *Volunteers*

- Recruitment/Retention – discussion re the recruiting and retaining of volunteers.
- Nepean Fair – the Committee was asked for volunteers for the Fair.

5.5 *Safety/Security: Neighbourhood Watch*

- Volunteers are required. As there is no walking the streets, in the event of an occurrence, contact Ottawa Police and/or advise THCA at www@thca.ca

5.6 *Communications*

- Status on the upgrade on rentals
 New contract to be undertaken
- Semiannual payment of Thomas
 Paid
- Payment for widget enhancements
 To be paid
- Sending the May SC insert to all email addresses as well as homes

6.0 Financial Report

6.1 *Frequency of Financial Reports* – to change from quarterly to monthly until the end of the FY, Sep 30. Costs will be increased for this period.

6.2 *Deposits over the summer* – D Farant will carry out these duties

6.3 *TCHA Bank Balance end April* - \$4829.74; May Deposit – \$0.00, Expenditure -\$0.00

6.4 *TPCC Bank Balance end April* - \$54,705.70; May Deposit –\$6,141.58, Expenditure - \$8,274.34

6.5 *Property and Directors' Insurance payment as well plus General Liability*

Eff Jun, liability insurance - each occurrence \$5M - approval required – 1 yr \$550.80 covers

Directors, officers, staff, volunteers, errors & omissions as per reasonable judgements; Property Insurance - \$112 2x py.

MOTION – Treasurer requested that the transfer of monies to the bank from paypal payments be enabled. AGREED

6.7 *Old Time Nepean Fun Fair* – The City of Ottawa provided \$9,000 but the Fair is projected to cost \$13,000 with a difference to be paid by funds raised therefore there will be an no overdraft in the TPCC account.

7.0 K Kearnan's monthly report – placed in circulation

8.0 Other Business to be tabled Sep or Oct 2017

- Workplan 2017 – next steps
- Stand-in for THCA Chair at Mayor's Jul 2017 Breakfast at City Hall – W Farant or G Kong to attend depending on availability
- Lawn and Garden Contest – W Farant to take pics using THCA camera

Meeting adjourned at 9:08pm. Next meeting to be Jun 26 2017

NOTE – residents wishing an item on the agenda should contact the Chair, www@thca.ca