



Joint TPCC / THCA Budget Review Meeting Minutes  
30 Woodfield Drive  
October 23, 2017 @ 7:15pm  
(Residents are invited to attend via advising THCA.ca)  
(Residents are also invited to add an agenda item via THCA.ca)  
Approved November 27 2017

**Present:** G Roderick, Chair, V Keaney, Recorder, G Kong, W Farant, D Orozco, Rana Awni, NROCRC Rep, A. Deering, P Budd  
**Absent:** D Ani, Treasurer, N Mintenko, D Lombardo, K Macuur, K Venema, City of Ottawa Rep

- 1.0 Approval of Agenda **Approved**
- 2.0 Approval of Minutes of Sep 25 2017 **Approved as Amended**
- 3.0 Business Arising from Previous Minutes
- 3.1 Application for 2018 Civic Event Funding **Forwarded**
- 3.2 Provincial requirement, revision to new but not in force – not for profit corporations Act **Due post AGM**
- 4.0 Portfolio Reports: (fixed order)
- 4.1 Community & Business Concerns
- Speedboard – G Kong reported that it has been approved for Woodfield but not yet for Medhurst.
- 4.2 TPCC Sep 12 Management Committee Meeting & Community Garden
- Non-authorized access to the Centre
  - Approval of the Oct 2017-2018 budget – the forthcoming budget was reviewed based on activities outlined and agreed to by Members present. IT anticipates a less than \$500 deficit.
  - Application for Community Garden Phase II – there is further information/ approvals to be sought.
- Action by D Orozco/G Roderick**
- Approval of the permit revenue collected on behalf of the City of Ottawa. At the time of these Minutes, a cheque in the amount of \$15+K will be submitted on or before October 30 to the City
  - Revising the Safe Community Facilities Statement – there was much debate on this issue in particular dealing with building access. As a result of recent break- ins and vandalism to the Tanglewood Park Community Centre, there will be a myriad of security issues actioned. While we carry property insurance against tangible assets, the deductible would not worth submitting a claim. Volunteers were used rather than our cleaning staff \$ to help clean up the building, We will

Commented [VK1]:



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pay for the rekeying of the facility. City agreed to installing an security alarm system at a \$7000 cost.

- Status of Use of Checklists – should Managers checklists not be appropriately completed, payment will be held back.

4.3 Membership – Renewal Notices – 79 letters will go within the community, and 7 will go outside the neighbourhood will be either hand delivered or mailed. These 86 constitute memberships ending Sept 2016 .Approximately half are found in each year. Sixty percent were 1 year memberships. We have a phone number of 60% and with an e-mail addresses near 100%.

4.4 Volunteers – Status of Ward 9 Awards – Submission is to be made poste haste. Canada 150 Medal submission is also to be made poste haste

**ACTON: Graeme**

4.5 Safety/Security: Neighbourhood Watch – clarification of role in relationship to Police involvement at the Tanglewood Park Community Centre.

- If anything suspicious is viewed, call 9-1-1 and report circumstance.
- Facility Manager should also contact D Oroczko when a situation occurs.
- Facility Manager should be responsible for completing an online report.to City and Police

4.6 Communications –

- The next issue of SC should be distributed by December 10. Assistance to distribute the paper copy is requested. A \$Stipend is under consideration.
- Website upgrade: Additional upgrade – problems continue to be experienced with coding.

5.0 Financial Report

5.1 Year End Financial Statement – yet to be reviewed.

5.2 Renewal of the Bookkeeping Contract

**Deferred**

Would need to consider any change Sums may seek.

5.3 THCA current bank balance: \$3,779 with a deposit of \$365 membership  
TPCC current bank balance. \$67,360

6.0 Other Business

6.1 Halloween Judging Contest: Graeme agreed to be the judge, while D. Oroczko will do Christmas,

6.2 Recognition & AGM – Guest Speaker TBD – Saturday, Nov 18 – 11:30. .  
Community is invited.

6.3 Christmas gathering at Hard Stones Grill on Dec 18/6pm

**Reservation G. Roderick**

6.4 Seeking new board members.

7.0 Adjournment 9PM – Next Meeting: Nov 27 – Discussion: Long Term Planning  
The Finance Committee met immediately thereafter