



Joint TPCC / THCA Budget Review Meeting Minutes
30 Woodfield Drive
November 27, 2017 @ 7:15pm
(Residents are invited to attend via advising president@thca.ca
Residents are also invited to add an agenda item via president@thca.ca)
Approved January 22 2018

Present: G Roderick, Chair, G Kong, D Orozco,
Regrets: D Ani, Treasurer, W Farant V Keaney, Secretary
V. Keaney come to the Centre to advise that she could not stay.

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|------------|---|-----------------|
| 1.0 | Agenda | Approved |
| 2.0 | Approval of Minutes of October 23 2017 | Approved |
| 3.0 | Business Arising from Previous Minutes | |
| 3.1 | Provincial reporting requirement under the Not for Profit Corporations Act
Awaiting Final Financial Statement | |
| 3.2 | AGM: The AGM occurred on November 18. While draft Minutes have been completed by V' Kearney, the Financial Statements, which would appear in an Appendix, warrant a further review before the text is placed in circulation. | |
| 4.0 | Portfolio Reports: (fixed order) | |
| 4.1 | Community & Business Concerns | |
| | <ul style="list-style-type: none">Speedboard – G Kong reported that the Medhurst location (opposite Greynam Court) has been approved. May or may-not get installed before winter. The boards are in place on Woodfield in both directions.Middle-of-the road flags and related signage have been taken down for the winter. | |
| 4.2 | TPCC | |
| | <ul style="list-style-type: none">Next Management Committee Meeting is January 9.The City requires receipt of a Permit Fees Report and a cheque for revenue collected between October 1 and December 31. In an Oct 25 e-mail, G. Roderick undertook to have both sent by January 11.
ACTION: P. Budd & D. AniTHCA does not deduct any operating cost from the City's portion, though our board has agreed to request that the City consider assuming a portion of the administrative cost for completion of the insurance component of the permit. Perhaps other expenses should be shared.As a result of non-authorized access to the Centre, the City will install a security system – likely operative in January. Under article 7a of the <i>Access Management Agreement</i> (2010 revision) the Association could be responsible for the cost of rekeying the Centre. | |



- Application for Community Garden Phase II: When Phase I application was made, the Association had budgeted \$6000 towards start-up. Might it be prudent for TPCC to do the same when the Phase II application is made? **Action by D Orozco/G Roderick**

Commented [VK1]:

4.3 Membership – Renewals: 79 letters went out within the community, and 7 were mailed to members outside the neighbourhood. The renewals to date are 12.

4.4 Volunteers – On November 30th. P. Budd will be the recipient of the Ward 9's *Heart of the Community Award*. It is understood that the recipients of the *Canada 150 Medal* (Nepean riding) will be announced December 1. THCA's nomination is D. Orozco. THCA did not nominate anyone for the Nepean-Carleton *150 Inspiration Award*. A review of the criteria for the Ontario **Volunteer Service Awards will be done**. Closing dates are January 15 (Youth) and January 26 (adults). **ACTION: G. Roderick**

4.5 Safety/Security: Neighbourhood Watch – Neither Constable S. Jordan nor Constable K. Williams, who had been asked to be the speaker at our Annual General Meeting, were not able to attend.

4.6 Communications –

- Editor P. Peori is working with Gary's Printing for a delivery date of December 10.
- D. Lombardo will provide the cheque when the copies of SC are delivered to her Brockington Cr home. She will generally oversee the distribution of our newsletter.
- Website upgrade: No new action has been taken.

5.0 Financial Report

5.1 Year End Financial Statement – yet to be reviewed.

5.2 Renewal of the Bookkeeping Contract **CARRIED**

We are seeking a record of journal entries at least quarterly.

D. Ani will be away in January,

Resignation of the treasurer: An ad will be placed in the newsletter for D.

Ani's replacement. Local accounting/bookkeeping firms might be willing to offer a volunteer for year to be in this position. **ACTION:**

Graeme

5.3 THCA November 30 bank balance: \$ 4,011.36

TPCC November 30 bank balance. \$66,805.62

PayPal: \$ 907.77

6.0 Other Business

6.1 Neighbourhood December Holiday Party: December 16 10:30 to 12:30

6.2 Holiday Season Judging Contest: D. Orozco agreed to be the judge

6.3 Winter Carnival: January 20th

6.4 Christmas gathering at Hard Stones Grill on Dec 18. Moved that the

Association cover \$15 on each meal **CARRIED**

6.5 Seeking new board members. **NOTED**



6.6 Rink Purchase of Service Agreement Amendment:
Minimum number of supervised hours has been reduced from 30 to 20 hours. We will be mindful of this. This is consistent with our intention to increase the emphasis on ice maintenance by 'staff' and supervision of the change room by volunteers.

6.6.1 Motions: That the amendment to our Agreement be signed and hand-delivered to Seasonal Recreation, Recreation, Culture and Facilities, Constellation Place. CARRIED

7.0 Adjournment – Next Meeting: January 22 – CARRIED