

Tanglewood Hillsdale Community Association  
30 Woodfield Dr, Nepean, ON, K2G 3Y5

Website: [www.thca.ca](http://www.thca.ca)

Board of Directors Meeting Minutes, October 22, 2018 – 7:00pm

Residents may attend by advising [president@thca.ca](mailto:president@thca.ca)

Residents may add agenda items by advising [president@thca.ca](mailto:president@thca.ca)

Present: G. Roderick, chair, G. Kong and D. Orozco

Guests: Pauline Budd

- 1.0 Approval of Agenda: **Approved**
- 2.0 Approval of October 1ST THCA Minutes: **Approved**
- 3.0 Business Arising:
- 3.1 Response to the tornado:
- Copies of the Red Cross' pamphlet *Be Ready* are located on Centre's display shelf.
  - Either spokesperson from City's Forestry Service, Red Cross or Rob Onley VP, Trend Arlington be our guest speaker at our AGM.
  - Application made for Civic Event Funding to celebrate Arbour Day/Spring Fair 2019 with a planting of a tree with a plaque on the Hillsdale side of Medhurst Park as a memorial to the loss of OUR TREES. throughout the neighbourhood. Invite the mayor.
  - Reminiscing/debriefing session for effected neighbours (NROCRC)
  - Making known relief resources, mainly via our website.
  - Recognizing Leo Parent, who went to Gatineau, Quebec, purchased \$500 worth of ice, made available near Centre and at the Baptist Church, received good will offering for 'blocks' of it, and donated the profit to the Red Cross for local tornado relief.
- 3.2 Rink Service-Provider Agreement with the City: The City had been advised that we are receptive to entering a multi-year agreement to provide rink ice and supervision. The directors favour
- a) the base \$-grant being increased, and
  - a) an escalator clause being part of a multi-year agreement.
- ✓ The rink boards will be installed shortly.
  - ✓ Andy's Snow & Ice has agreed to back up our efforts at snow removal.
  - ✓ Jason Ash (former youth volunteer of the year) is available to be our rink supervisor.
- 3.3 Compensation for the managers of Programs and of Events: Following the decision of the September board meeting to provide the same stipend to each manager, a request has been received to increase the amount by \$10. Motion to do so was made. **Approved**
- 3.4 Payment of Mileage: W. Royer of the City has been asked by G. Roderick if the City would reimburse mileage for business travel which would advance the care and maintenance of the Centre. If so, what would be the rate. He has not yet heard back.
- 3.5 Photographer: D. McColeman now has editor status on Facebook.
- 4:0 Financial Statements  
Received the fourth quarter statements [ending September 30]. Although the Operating Statement suggests a Net Income of \$6285 for the quarter, the directors' reading suggested it should \$2900. Such a change would also be reflected in the Statement of Financial Position for

the year; rather than it being \$12468, net income would be \$9100. Not considered is a \$2,000 remitted to the City [in October] for the Bulletin Board on Benlea Drive. Our 2017/2018 budget had been approved with a \$1400 deficit.

## 5.0 Portfolios:

### 5.1 Community concerns:

- a. Bulletin-Board: A site visit occurred with City's Park Planner D. Williams on October 18. The site chosen (Option 1) was at the intersection of trails coming from all four directions. While not under the powerlines, it is on the Hydro's right of way. A second site (Option 2) was not on the Hydro's right of way, paths in three directions and is more visible to nearby residents. A third site (Option 3) might be next to the community mail boxes, visible to residents coming from two directions. G. Kong provided the cheque and the signed undertaking. If option 1 is approved, it is less necessary to provide a circular as it is some distance from the residents' homes. This project may be undertaken in the late fall but more likely in the spring.
- b. Forestry Plan: If City's Forestry staff attend the AGM, discussion can be had before or after. If not, agreed to request they attend an upcoming board meeting. Invite the councillor, MPP and our managers.
- c. Naming Hydro 1 and Ottawa Hydro Neighbourhood Builders: Given that there was no discussion with the Association about cutting 40 years-old trees around the substation and in the right of ways, there was no support for so naming Hydro 1. Without naming Hydro 1, with its physical presence here, there was less incentive to name Ottawa Hydro, though their joint co-operation in getting the 174,000 customers reconnected was commendable. Apparently a first for them on this scale.

### 5.2 TPCC October 9 Management Committee meeting

- a. Budget: TPCC recommended budget was received.

Revisions Permit revenue increased to be more in line with this year's revenue of \$21,000

Registration revenue decreased by a similar amount.

Total revenue remains as stated.

Promotion Expense: video tour of Centre deferred to our next budget.

Staffing (Management): increased to reflect # 3.3 above.

Banner for the Association added to reflect # 5.5 below.

Total expenses: remains as stated.

With respect to kitchen renovation, the Association owns all appliances. The fridge is twenty years old. While the Association has not yet established a depreciation allowance, perhaps it should do so as its property is valued in excess of \$20,000.

The City is contributing 2/3 of the cost of the renovations.

Motion: to approve the 2018/2019 budget as amended.

**Approved**

- b. *Phase II* of the Community Garden: The top up of soil for some boxes will be completed this month. The addition expense will be noted. Clarification will be obtained on the requirement to return the unspent monies of the 2018 grant from *Just Food*. The value of these garden boxes will be added to the Fixed Assets on the Statement of Financial Position.  
*Phase III* of the Community Garden: The recommendation of our Management Committee is to increase the garden by 6 boxes next year.

Motion: To request the City again amend the 2016 license to include additional boxes, and *Just Food* to grant a similar amount to what was spent this year. **Approved**

*Educational Session:* A session on Peraculture will occur in the evening of October 29 at the Centre. **ACTION:** D. Orozco

*Signage:* *Just Food* will directly install the signage for the TPCG either later this fall or in the spring.

*Recognition:* Motion to recognize Avanti Interlocking Stone as Neighbourhood Business of the Year: and to recognize to Bill Blampied of 20 Downsview a Neighborhood Builder.

**Approved**

### 5.3 Membership Services:

G. Roderick will assist W. Farant in preparing the membership renewal letters.

*Recognition:* Motion to nominate Monique (Niki) Mintenko for the Ward 9's Heart of the Community Award in recognition of her 16 years of steadfast exceptional service.

**Approved**

Motion to nominate L. Parent (9 Benlea) a Neighbourhood Builder for his response to the Tornado as described in # 3.1 above .

**Approved**

Motion: to create a Notable Neighbourhood Builder category

**Approved**

Motion: to name D. Orozco as a recipient for his notable contribution to the neighbourhood as lead hand in the five-year pursuit of achieving a community garden, his leadership in Neighbourhood Watch as well as in the Annual Spring Clean Up of the Neighborhood. In partnership with NROCRC, he also was our leader in the 2012 strategic engagement plan for the neighbourhood. Danilo is a recipient of a Canada 150 Medal.

**Approved**

Motion: It was agreed not to name anyone to the Volunteer of the Year (Youth division).

**Approved**

Affirmation: A McNamara is to be recognized as THCA's Volunteer of the Year (Adult Division) as determined during the February 2018 Board of directors meeting.

*Other Recognition:* Tim Hortons, particularly Woodroffe site as Neighbourhood Builder. It is hoped that will reopen.

**Approved**

### 5.4 Volunteers: Until some volunteer is found to coordinate the distribution of the newsletter: SC, G. Roderick will distribute to the current volunteers.

### 5.5 Safety/Security

Local Neighbourhood Watch Coordinators Meeting was held in October. It was attended by D. Orozco and G. Kong.

Agreed to seek clarification whether 30 Woodfield could be a local reception center in the case of emergency. **ACTION:** Ask Nicole Ward, City's Emergency Management Coordinator.

Purchase a banner for the Association. Apparently highly useful in emergencies. **Approved**

Expand Facebook to include an emergency chat page. **ACTION:** Review with Facility Promoter

### 6.0 Finances

No bank statements are expected beyond those reported at the October 1 meeting.

7.0 Report of the Vice President

See # 5.1 and # 5.5

8.0 Annual Meeting: (11:30-1:00 pm)

Notice given in last SC, on Bulletin Board and A frame. Thank you, A. Deering.

New Directors & Officer: need to seek out a treasurer and other directors.

Guest speaker: see # 3.1 above

Attendance of Wendy Royer: As our City's Community Development Officer, she has requested to attend. Will recognize her, she may want to speak. Councillor Egli (elected or not) wishes to attend and wishes to speak early as he has another commitment. He recently sent a letter commending neighbourhood leaders who assisted him in providing a supper meal while there was no electricity.

9.0 Meeting with the Councillor. Invite to the November Board meeting, as well as Forestry Services

10. Adjournment

**Carried**

G. Roderick recorder