



Tanglewood Hillsdale Community Association

30 Woodfield Dr, Nepean, ON, K2G 3Y5

Website: www.thca.ca

Board of Directors Monthly Meeting Minutes

Held January 28, 2019 – 7:00pm

Residents may attend by advising president@thca.ca

Residents may add agenda items by advising president@thca.ca

Present: G Roderick, President; G Kong, Vice-President; V Keaney, Secretary;
D Orozco, Director

Absent: L Mangone, Treasurer; D McColeman, Photographer/Promotions Mgr

Guest: P Budd, Facility Mgr/Facility Scheduler Mgr

1.0 Approval of Agenda:

Approved

2.0 Approval of November 26, 2018 Minutes

Approved w Changes

3.0 Business Arising

3.1 **Arbour Day** – a grant was approved from the City of Ottawa, but less than requested.

3.2 **Tree Replacement Plans for Medhurst Park** was expected to be completed in May. More Info when known will be placed on the thca.ca website.

3.3 **CDF - grant** to be between \$5-6K. Jointly with NROCR, there will be a person hired for 1-2 hrs/pwk to assist in the diagnosis of different scenarios in order to improve the workings at the THCC.

3.4 **Ward 9 - Heart of the Community Award** - Recipient was N Mintenko.

3.5 **Ontario Volunteer Service Award** - a 5-yr service pin to be awarded to A McNamara in April.

4.0 Portfolios:

4.1 Community Concerns

a) Graffiti – this defacement continues and is financially costly to the City.

b) Neighbourhood Watch Signs - after the tornado, there appears to be 1 sign still standing. Being verified.

Action: G Kong

- c) Medhurst Park basketball court revitalization - THCA has discussed assisting the City of Ottawa In a partnership In carrying out this task and is willing to contribute up to \$10K.
Action: G Kong & G Roderick
- d) Courts at 30 Woodfield Dr/THCC - THCA is willing to partner with the City of Ottawa and contribute up to \$7K In order to resurface the courts.
Action: G Kong & G Roderick

4.2 TPCC

- a) **Facility Promoter - this position continues to be unfilled. Please Contact thca.ca if interested.**
- b) **Scheduler** - the excel system used to support this position requires changes and If done would be easier on a new Scheduler. \$1,700 will have to be spent to pay programmer G Delia for updates.
Approved
- c) Scope of Program Manager (Interior Programs) and Manager of Events clarified.
 - Programs, workshops, talks, lectures, courses in which participants usually register fall within the job of the Program Managers (see p. 3 of SC insert). Usually there is a limit on the number of participants.
 - Conversely, events in which participants attend without registration and/or limit on number of participants which typically are of a public or social nature fall within the job of the Events Manager. Events could be held inside or outside.

4.3 **Membership Services** - D McColeman will report on these Items at the next meeting.

- a) Membership database
- b) Renewals
- c) Other

4.4 **Volunteers:** Coordinator of Newsletter distribution

- a) D Lombardo remains the Coordinator

4.5 **Safety/Security**

- a) **Crisis Communication Plan** for Tanglewood/Hillsdale - draft to be reviewed.
Action: G Roderick
- b) It was suggested that Facebook, Twitter and the THCA website be expanded to Include an **Emergency chat page**. To be further discussed.

5.0 **Finances**

- a) **First Quarter Statement** - this Is a broad statement to the end of Nov 2018. There Is to be a transfer of \$2K from TPCC to THCA for a bulletin board to be located near the Benlea sled hill. It will be dedicated to David Lyon, a volunteer that assisted in the path of Tanglewood/Hillsdale.

b) **Canada Trust Bank Balances**

Effective December 31st, 2018

- ❖ TPCC \$61,799
- ❖ THCA \$4,594

6.0 **Report of the Vice-President**

- One sign for Neighbourhood Watch can be detected near the Medhurst Park
- Suggested that snacks be served during the CPR courses due to its long duration
- Indicated the Winter Carnival was a success considering the fierce cold temperature of that day
- K Hand, at the City of Ottawa, was contacted re the renovation of the Medhurst Park basketball court. A response is awaited.

7.0 **New Business**

7.1 Establishment of a **Communications Committee**

THCA has agreed to establish a Communications Committee -

- Purpose: to enhance the coordination and development /updating of THCA/TPCC's communication branch, capacities and strategies.
- Members: Current volunteers
- Meetings: Quarterly
- Chair: to be selected by Members

7.2 **Suggestions**

a) Suggested THCA contribute a \$1K **yearly bursary** to High Schools servicing Tanglewood/Hillsdale. President suggested this idea be presented at an AGM. This suggestion is already being delivered by other large organizations. Idea stalled.

b) It was suggested a letter to **Hydro1** be prepared requesting land improvement resulting from the tornado of Sep 2018. Councillor K Egli was to meet with Hydro1 to discuss this. President may have more info for the next THCA meeting.

c) There is talk that the Tanglewood/Hillsdale transformer station is at the end of its lifecycle. More details to be learned.

d) There is a new request for a **traffic calming measure** (i.e. stop sign) to be located on Woodfield at the entrance/exit to both the parking lots at 30 Woodfield and CCC83. This is requested in hopes to reduce the speed of traffic along Woodfield in preparation for the official bike paths once set into motion. Currently, vehicles are traveling at a speed in excess of 40km/hr which can place people along the roadside bike path in peril. Money in budget for traffic calming measures. Councillor, Keith Egli, is seeking ideas on new traffic calming suggestions. **Action: G Roderick**

e) It is requested that an official City of Ottawa sign replace the unofficial "no overnight parking" sign at the entrance of the parking lot at 30 Woodfield.

Action: P Budd

f) It was requested that there not be a cannabis store located in the Tanglewood/Hillsdale area.

g) A **vacuum cleaner** is required for the entrance to 30 Woodfield. Debris is all over the mat and being dragged into adjacent rooms.

**Action: P Budd &
V Keaney**

h) The OC Transpo Shuttle service that picks-up OC drivers is traveling through Tanglewood/Hillsdale at increased speeds. This will have to be addressed with the City of Ottawa.

**Action: G Roderick &
G Kong**

8. The **next THCA meeting** will be held @ 7:00pm, Monday, February 25th, 2019.