



Tanglewood Hillsdale Community Association
30 Woodfield Dr, Nepean, ON, K2G 3Y5
Website: www.thca.ca

Board of Directors Monthly Meeting Minutes
Held February 25, 2019 – 7:00pm

Residents may attend by advising president@thca.ca
Residents may add agenda items by advising president@thca.ca

Present: G Roderick, President; G Kong, Vice-President; D Orozco, Director;
L Mangone, Treasurer; V Keaney, Secretary

Absent: D McColeman, Photographer/Membership Chair

Guest: P Budd, Facility Mgr/Facility Scheduler Mgr

WELCOME

1. Approval of draft agenda

Approved w Changes

2. Business Arising

2.1 CDF 10 month initiative: Hanan Ali – Ms Ali will begin her task with interviewing key leaders in THCA & TPCC and will create a form for consistent response. Her primary aim is in improving recruitment of volunteers and maintaining volunteers. She will review the participation in membership, programs including Neighbourhood Watch and in events. . She has been requested to attend Board Meetings.

2.2 Crisis Communication Plan – There was much discussion on this topic as to how one can relay to neighbours any negative situation such as an electrical outage and the like. The purchasing of a generator for \$5+K was discussed and would need City approval. It was identified that there was no fixed locale for a Reception room/Centre in the area. Also, if people still have LAN lines, the Police can autocall the number and advise on a variety of news. First responders would benefit from the location of Seniors and vulnerable people in the neighbourhood. President suggested that THCA would supply batteries in times of need. Rechargeable centres in the area are the Sportsplex and in some cases Fire Departments. There was question on what could be attached to a generator.

P Budd to make inquiries

2.3 Ward 9: Volunteer recognition – Niki Mintenko received a valuable recognition award from Councillor Keith Egli.

2.4 Banner – There was discussion on purchasing a 6' x 3' banner with 5" high letters.

1st line to read "Tanglewood Hillsdale";

2nd line – Community Association; and,

3rd line thca.ca.

Expenditure would be up around \$300. This banner would be used for events at 30 Woodfield (Centre) and Medhurst Park. Establishing a stand for the banner now has to be realized. Approved

2.5 Medhurst Park Basketball Court Revitalization – Vice President Kong will contact Councillor Egli's office to find out if the refurbishment of Medhurst Park basketball court continues to be part of the 2019 City Budget. Resulting from the tornado, monies have had to be redirected to other worthwhile projects as well. G Kong to action

2.6 NROCRC Fundraising Dinner – brought forward for discussion was the purchase of half a table to support NROCRC. Once more info is secured, monies (\$260) will be transferred (see 3 g). Approved

2.7 Hydro 1 – Councillor Keith Egli met with Hydro1 to discuss Hydro1 devastation of property after the tornado. Hydro1 indicated they may be willing to negotiate land beautification to the affected areas. Forestry Services of the City of Ottawa have suggested planting fruit trees.

3. **Portfolios**

3.1 Community Concerns – apparently there is a journalism student of CU who has supposedly learned about complaints of Ward9 being voiced. According to Councillor Egli, Tanglewood-Hillsdale was the area of complaint.

3.2 TPCC

- a) Facility Promoter – Position Vacant (\$Paid position). If interested, please contact president@thca.ca
- b) Scheduler: multiple dates, multiple rooms capacity – Scheduler and GN Delia (tech) have been working to update scheduling procedures. Currently they are almost at the testing stage and it is planned that this project be completed by the end of March.
- c) Update on Kitchen – Facility Manager advised that the City who has approved \$8,500 for a kitchen revamp is starting to receive bids for tendering the process. She requested a volunteer assist with final details. President suggested she ask a user.
- d) Garden Workshop – Director Orozco reported that a Garden Workshop would be held Feb 27 and that attendees must be registered. Garden fees for 2019 would be the same as 2018. Gardens will be available 1st to residents of T-H, 2nd others that have a THCA Membership and 3rd, non-residents. Previous residents of T-H will be Grandfathered for 3 years.
- e) Approval of Sound Box expenditure – after 20 years of use, THCA equipment has failed. A motion was made for the purchase of new updated and modern equipment for \$534. Approved
- f) Vacuum cleaner Held over to March meeting
- g) NROCRC Gala (table of 8 split with Manordale \$260 each) could TPCC pick up 100% of cost? (Above promotion's budget allocation.) Approved

3.3 Membership Services

Held over to March meeting

3.4 Volunteers

Held over to March meeting

3.5 Safety/Security:

- a) Neighbourhood Watch – Director Orozco advised that he would like to create support of this project and offer it to a student of the Algonquin College Police Foundation Program. He made a motion to offer \$100 for the position.

Motion carried

- b) Traffic Calming measures – President advised that additional monies have been set aside in the City’s budget for traffic calming measures in T-H in light of the bike path. A suggestion was made to have a new STOP sign at the entrance of 30 Woodfield Drive.

4.0 Finances

- a) Canada Trust Bank balances -
- | | |
|------|-------------|
| THCA | \$4,428.88 |
| TPCC | \$54,820.89 |
- b) The Treasurer introduced various ways of doing business with the bank thereby reducing hefty monthly expenses. The Treasurer made a motion to change the plan.

Motion Carried

5.0 Communication:

- a) Next Issue of Staying Connected – to be delivered between Apr ~~17-24-20-28-~~

6.0 Report of the Vice President – contributions made throughout meeting.

7.0 New Business

7.1 Cleaner Contract – The City of Ottawa has offered THCA the opportunity of hiring their own cleaner. It would be for 9 hours per week at \$15/hr Our position would be recognizing a supervisory function, with a payment of \$16 per hour increasing to \$17 per hour in 2020, provision of cleaning supplies and stripping and waxing the floors twice a year- Coverage and related cost of liability, D &O as well as property insurances will be determined from AON. After much deliberation on this topic, many questions must be answered before acceptance. L Mangone/G Roderick to Action

7.2 KMC Facility Management Workshop

~~7.3~~ KMC Workshop of Facility Management being led by TPCC

7.4 Welcome to Community Signage

7.5 Building Signage

Held over to March meeting

7.6 Rink Closure/Extension – P Budd- ~~recommended made the motion~~ to extend the rink time by 5 days until Mar 8th. By consensus movers

carried

Motion

8.0 Adjournment: 9:30pm

Next THCA meeting to be held Monday, Mar 25th.