



Tanglewood Hillsdale Community Association
30 Woodfield Dr, Nepean, ON, K2G 3Y5
Website: www.thca.ca

Board of Directors Meeting Minutes, November 26, 2018 – 7:00pm

Residents may attend by advising president@thca.ca

Residents may add agenda items by advising president@thca.ca

Present: Graeme Roderick, chair, George. Kong, Danilo. Orozco and Luigi Mangone

Guests: Pauline Budd, Niki Mintenko, Kendra Labrosse (City of Ottawa Forestry Services)

1.0 Approval of Agenda: Approved

2.0 Approval of 22 October THCA Minutes: Approved

3.0 Tree Replacement in Medhurst Park

K. Labrosse reviewed the replacement plan for the park. Particular concerns were identified.

Damage to trees in the Tanglewood Park was identified.

G. Kong will provide the SC editor information on City program of replacement of trees on private property (Trees in Trust) so that it could be placed in our soon to be published newsletter SC.

P. Budd will put the proposed replacement planting for the Medhurst Park on the website, inviting comments.

N. Mintenko will advise the Civic Event Funders of this meeting, and our desire to coordinate the Arbour Day Event with the Forestry Service Initiative. If Application approved, K. Lebrosse is willing to attend the Event to inform the neighbourhood of timelines in implementing their plan for the park.

N. Mintenko will be in touch with Rob Onley, VP Trend-Arlington about the assistance their neighbourhood had received from the Ferguson Tree Nursery in Kemptville.

If necessary, the concrete planters could be placed at the south end of the parking lot. Gazanias and portulaca maintain their colour throughout the summer.

4.0 Business Arising:

3.1 Response to the tornado:

- Heather Brown of NROCRC reports that some residents of this neighbourhood have use of their Food Support program. While their resource is posted on our website, will ensure it is on our bulletin boards. ACTION: G: Kong
- While the Red Cross were unable to supply a speaker for our AGM, a link to their Emergency Planning pamphlet will appear in this issue of SC.
- A debriefing session will be held at the Arlington Wood Methodist Church (225 M Clellan Rd.) on December 10, 7:00 pm. G. Roderick will be our representative.

3.2 Rink Service Provider Agreement with the City:

- The City had been advised that we in the last year of a 5-year service agreement.
- Staff indicate that a year-over year increase will be built in o the dollar amount.

3.3 Rink Supervisor and Rink Sign:

- The signed contract with Jason Ashe was tabled. He has an assistant. Cheques will be prepared. A performance bonus is contemplated. There is an undertaking for addition paid support if need be if/when the rink is at risk of loosing base ice.



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- Andy's Snow & Ice will be asked to supply Hawley Signs with a graphic. Hawley would make up a sign for the boarded rink. ACTION: G. Roderick
- 3.4 Recognition Day/AGM.
 - Pre-event: set-up went well, food was laid out early, name tags given out, framed certificates ready.
 - Event: attendance was good, including family members of those receiving certificates. Attendees greeted. Power-point presentation and pictures well coordinated. Prizes worked well into the event, perhaps not all at once. AGM was satisfactory, but program manager (inside) was inadvertently overlooked by chair. Comparative Financial statement hard to read
 - Post-event: Pictures promptly up on Facebook.
- 3.5 Travel: In last year's Operating Statement, \$177 was expenses for taxi fare, expensed against the treasurer. Thus, the principle that the Association would reimburse the direct cost for travel was established. Reimbursement was broadened last spring to include mileage when out-of-town automobile mileage was approved, but a rate was then not determined. Finally, directors believe that *essential Centre business* requiring travel ought to be reimburse by the City. What would the City consider an acceptable rate for mileage? Given any 2018 claims related to the Centre's reimbursable expenses are to be submitted by early January, there is a month to settle these matters. ACTION: Graeme
- 4.0 Assignment Changes
 - W. Farant has resigned as membership co-ordinator and is on a leave of absence from director's position.
 - Doug McColeman has assumed the membership coordinators position. He continues to be our photographer and a Facebook editor. He is not a director currently.
 - Luigi Mangone replaces Diane Ani as treasurer, a signing officer.
 - Butch Whitlaw continues in the assignment of assisting the treasurer by regularly making bank deposits. They should meet.
 - Veronica Kearney has resigned the position of secretary. The officer position will be posted in the December Newsletter and on bulletin boards.
 - Jessica Goa has resigned the assignment of manager of programs (external). Niki has agreed to take on this assignment on a temporary basis while continuing to be the Manager of Events.
 - Pauline Budd has accepted the assignment of overseer of rink operations and change room.
 - Jason Ashe assumes the assignment of rink supervisor
 - Casual position of rink relief will be posted in the newsletter and on bulletin boards.
 - Kilee Mercuur has resigned as facility promoter but will transition out of it. Facility promoter position to be posted in newsletter and on bulletin boards
 - Debbie Lombardo continues to be the SC's distributor and deliver of the Activity Schedule Posters to A. Deering
- 5.0 Portfolios:
- 5.1 Community Concerns: Public Space
 - Bulletin-Board: On October 19, G. Kong and G. Roderick met with City's Park Planner D. Williams. A site was recommended. October 23, this just mentioned site declined as it was on Hydro 1 land. George and Graeme subsequently met with D; Williams and K. Hand. New site chosen, opposite 105 Benlea Drive. Most likely to be constructed in the Spring.



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Action Mention in the Next Letter

Circular to go to the near-by 6-8 families
Chosen site picture to be on Facebook.

5.2 TPCC:

- November Committee meeting to discuss programs (indoor and outdoor) has been rescheduled.
- Blue Holiday Lights have been installed on Centre
- Multipurpose room to become skate change room in mid-December
- Community Garden: TPCC will need to return approximately \$1000 of the \$3000 grant [unspent] to Just Foo.
- Application for Phase III of the garden to be made. ACTION: D. Orozco
- No word from *Just Food* on Garden bilingual Signage
- Workshop on Gardening: Dec 13, 6:00 pm:

5.3 Membership:

- Transfer of duties from W. Farant to D. McColeman to take place December 1.
- Will sent out internal announcement once details complete.
- Because the membership database is associated with the website, P Budd to be involved.
- First priority will be 2018/2019 renewal letters.

5.4 Volunteers

Councillor K. Egli will call for nominations for Ward Awards in the new year
His office is aware that we will nominate Niki for *Heart of the Community Award*
Ontario Volunteer Service Award: Deadline January 25
Andriana McNamara (our volunteer of the year recipient) could receive a 5-year pin.

5.5 Safety & Security

Neighbourhood Watch meeting with Con Kevin Williams Nov 29, 6:00 pm
Banner for promotional use. Approved

6.0 Finance

6.1 THCA Balance: 4368.88

TPCC Balance: 57580.12

6.2 Resolution:

To transmittal to Merivale Mall Canada Trust the following
On a consensus motion, that the record of the election of Luigi Mangone to the Board of Directors as treasurer be transmitted to TD Canada Trust, 1642 Merivale Mall. Treasurers are a signature officer to such banking instruments as deposits slips, cheques etc. on the Accounts of the Association, namely Tanglewood Hillsdale Community Association (5000368) and Tanglewood Park Community Centre. (5216 CARRIED

6.3 Move by consensus that our treasurer explore e-transfers as a means of client payment for rental of our facilities. CARRIED

ACTION: L. Mangone

7.0 Newsletter: Given the Workshop and Events coming on the week of the 10th, we hope to have distribution before them.

Great to have pictures;

8.0 Report of the Vice -president



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Working of a table of positions and responsibilities

See Community Concerns – item 5.1 above

9.0 New Business

9.1 Dinner/supper at Hard Stone Grill`

- ❖ On a consensus motion that The Association cover up to \$20 for each meal, apart from alcoholic drinks, tips and taxes. CARRIED

- ❖ Doodle be used to determine the best December date

9.2 Community Development Framework Application:

NROCRC assisted us in making an application. If successful, through them we would have an individual on site 1 day a week to assist us in developing a stronger base of volunteer and therefore programs and events. Of course, this would assist us in achieving our mission of building a cohesive neighbourhood.

10. Adjournment: On consensus motion.

CARRIED

G. Roderick, recorder