



**Tanglewood Hillsdale Community Association  
30 Woodfield Dr, Nepean, ON, K2G 3Y5  
Board of Directors Monthly Meeting Minutes  
Held February 24, 2020 – 7:00 pm**

**Present:** G. Roderick, chair; G. Kong, vice-president; H. Ali, D. McColeman, D. Orozco, A. Pattinson

**Regrets:** V. Keaney

1. Approval of amended agenda:

**Approved**

2. Approval of the amended January Minutes:

**Approved**

**2.1 BUSINESS ARISING:**

i) Potential director: G. Roderick spoke with S. Salem on February 21. She had hoped to be present this evening.

ii) CDF New Agreement: Outreach will be to vulnerable persons in our neighbourhood. H. Ali and G. Kong are developing an initiative for newcomer to our neighbourhood. Six 2 hr parent training sessions started on Feb 21 which saw 6 parents in attendance. A second focus will be recruitment, reactivation, retention as well as orientation of volunteers, a program to be held between January and August.

**Action:** Readable size promotion material/ Promotion Manager

iii) Hydro 1: Oct 31 application [a *bulletin board located at Foxmeadow, Dalehurst and Crestlea*] has been approved. Not clear the installation date.

Regarding bench and bike stand on pathway of the proposed waymarked [km] loop.

- Hydro1 has funds to pay a City approved landscape architect to produce required schematic design for the bench and bike rack. Perhaps bulletin board.
- D. Williams, City's RCFS' park planner has informed Andreea Nicoara of Hydro 1 that on receipt of the drawings, a project manager would be assigned.
- Welwyn Wong is such a professional architect.

**Action:** G. Kong

- Councillor Egli will seek City staff's assistance in waymarking the loop.
- Hydro 1 will begin clearing the vegetation beside the apartment building going west. Asked if there could be a (gravel) pathway from Woodfield into the Medhurst Park. Noted

iv) KMC's New Horizon grant: All receipts need to be submitted by the end of March. In early January, we have asked Zaba Tja of NROCRC if there are any monies left over, could THCA receive an addition \$100 that could be associated with promotion of related programs.

v) KMC's Hockey Day Jordon Young (captain) Mo, his two brothers and Khalid were our team. We came second.

vi) Updating the Tanglewood [Ottawa] page on Wikipedia: D. Orozco reports progress by using *Ottawa Neighbourhood Study's* current data.

vii) Incorporation status: *Not for Profit Corporations Act*, which we would be deemed a Public Benefit Corporation, was to come into force in 2020

- Post the 2019 Annual Meeting Minutes on our website
- Post 2018/19 Financial Statements
- Subscribe to NPCA newsletter
- Assistance in bringing us in compliance with the Act:

DONE

**Action:** D. Orozco

DONE

Appointment of a lawyer to assist us in complying with the Act

**Action:** G. Roderick

viii) OC Transpo benches and shelters audit

yet to be completed

ix) Business Liaison position: Position description

**Approved**

**ACTION:** posted on centre's bulletin boards, website and in the next issue of SC.



- x) Ontario and City Flag: MPP L. MacLeod has donated a provincial flag which is in the main hall. Councillor Egli advises that City does not provide its Councillors with flags that could be made available upon request.

MOTION: To purchase a City of Ottawa flag at a value of \$100.

**Approved**  
**Next Meeting**

- xi) Logo (see July 2019 proceedings #6.2)

### 3.0 Portfolios:

#### 3.1 Community Concerns: G. Kong

- ✓ Traffic calming 2020: – There is now a “no truck” sign at Woodroffe and Medhurst - visible from Knoxdale. A sign visible to those turning onto Medhurst from Woodroffe continues to be sought.
- ✓ Children at Play signs in both parks.
- ✓ Traffic calming: Middle of road Flag: last summer there were two flags at the Centre. Could it be increased to three, to be located east of the area where we are requesting a crossover.
- ✓ Traffic reduction:
- ✓ Given that the perceived source of flow-through traffic is West Hunt Club, THCA should promote an expansion of west and east lanes from Cleopatra Drive to Woodroffe Av.
- ✓ Reduction of Flow through Traffic and Speeding:
  - Meet with City traffic staff to review their available information for our neighbourhood, and to query what additional information would be necessary to have staff take up measures to enhance our safety.
  - If observation information is needed, what are its parameters, and might there be a role for THCA volunteer.

**ACTION:** G Kong to follow-up

**ACTION:** G. Kong and possibly H. Ali and N Mintenko

#### 3.2 TPCC:

- ✓ March 10 meeting (the Dec 10 meeting minutes have been distributed and posted):
- ✓ A Carnival debriefing session was held on January 30<sup>th</sup>.  
The notes from the debriefing were placed in circulation. Next Year’s Carnival will be on Jan 23. An *A-Frame* with Notice of Parking at the Brick needs to be used any time our parking lot is full.
- ✓ Closure of the rink. Based of the weather predictions for the next 10 days, the directors did not recommend an extension. Nor did they recommend keeping the rink open by periodic flooding (i.e. once or twice a week). The directors wish to thank Raphael, Jason, Matt, Niki, Pauline, Don, Dan, Graeme and Dinos from the City. And of course, the members of team Tanglewood Tigers! THCA will be well represented at the City’s Feb 29<sup>th</sup> wrap-up breakfast.
- ✓ Meeting with City staff K. Venema and her supervisor: - To be held March 3 with N. Sapezinskas, R. Ezema, N. Mintenko and G. Roderick.

3.3 Community Garden: January 14 workshop on pollinators had 4 in attendance. February 17<sup>th</sup> workshop on pest control had 5. It did not appear that low attendance was a result of insufficient promotional coverage. D. Orozco was thanked for organizing them

Could TPCC provide Day Care for Workshops, programs?

**ACTION:** TPCC Agenda

Fees: Motion that the membership fees for 2020 be that of 2019.

**Approved**

Signage: *Just Food* required bilingual garden sign. There is no apparent willingness by Just Food to follow-through on funding. If TPCC were to fund the sign, on our own, two languages would not be required. If Just Food will not honour their commitment to fund it, TPCC should do so on its own. Nathan Stenfert Construction, located in our neighbourhood, could be asked to give us a quote.

**ACTION:** D. Orozco

3.4 Membership: – Membership currently stands at 63. Our goal for 2020 should be at least to double that.



Fees: Fees will not increase in 2020.

Motion: Membership and Neighbourhood Watch (no membership fee] 2020 combined campaigns.

**Approved**

Motion: Entire neighbourhood be canvassed by hiring a student.

**Approved**

Given the student minimum wage is \$13.15, and assuming 75% at-home contact and assuming a 4/5-minute visit per household,

Motion: Would pay up to 75 hours, plus .50¢ for a new or renewed membership. **Approved**

3.5 Volunteer: Orientation Session was held on January 31 with 14 in attendance.

3.6 Neighbourhood Watch –D. Orozco receives the monthly Crime Reports Alerts. He recently has a volunteer to assist him with the blog. Also see 3.4 above and 6.2 below

3.7 Communication Plan:

Having agrees to Key Audiences and to Key Messages, the question becomes how will both inform our 2020 activities and communications? The next meeting of our Communication Committee is March 31. Submissions to SC are to be received by March 14.

4.0 Finance Committee:

i) Bank Balances: January 2020

THCA \$ 6,234

TPCC \$56,211

ii) Posting Year-End Financial Statements on Website

**ACTION:** D. Orozco

5.0 Report of the Vice President: scattered throughout the Minutes.

6:0 New Business:

6.1 Neighbourhood Watch: Position Description

**Approved**

The position will be advertised in the upcoming newsletter. When the position is filled, D. Orozco will assume the treasurer's position.

6.2 MWCA'S Dollars: Used as a way for residents to select which activities they wish to apply discounts.

THCA makes available to all members discounts for every program registration, events and rentals.

6.3 NROCRC's Gala: Motion to share cost of a table with MWCA

**Approved**

6.4 Clean-up our Neighbourhood: D. Orozco confirmed that Holy Redeemer School will provide students in two shifts on May 6<sup>t</sup>

Efforts will be made to promote residents' participation.

**ACTION:** Promotion Manager  
SC Editor

6.5 Donation of a piano:

**ACTION:** On TPCC's agenda

6.6 Emergency Readiness Week (1st week in May)

Guest Speaker: Arbor Day

Trend-Arlington CA role during 2018 Tornado

6.7 Recognition: Photos in our Community Centre

Now current

6.9 Map of neighbourhood: To be available for board meeting

**ACTION:** G. Roderick

6.8 Aiding residents with winter parking, like use of Medhurst Park parking lot **Approved**

Last fall, G. Roderick attended a KMC meeting with City snow removal staff. leaving vehicles on streets during a ban on overnight street parking, particularly removal of snowbanks is scheduled, slows down the plows. City staff asked for ideas and help.

**ACTION:** G. Kong, V Keaney

7.0 Adjournment

**CARRIED**

G. Roderick, recorder