



**Tanglewood Hillsdale Community Association**  
**30 Woodfield Dr, Nepean, ON, K2G 3Y5**  
**Board of Directors Monthly Meeting Minutes**  
**Held January 27, 2020 – 7:00 pm**

**Present:** G. Roderick, chair; G. Kong, vice-president; H. Ani, A. Pattinson

**Absent:** V. Keaney, D. Orozco, D. McColeman,

1. Approval of draft agenda

**Approved**

2. Approval of the November Minutes

**Draft Distributed**

**2.1 BUSINESS ARISING:**

- i) Potential director: S. Salem may not be back from her travels.
- ii) CDF New Agreement: An application made by THCA & NROCRC to the City of Ottawa has been approved at 4 hours a week effective January 1. Hanan will continue in this position. Outreach will be to vulnerable persons in our neighbourhood. A second focus will be recruitment, reactivation, retention as well as orientation of volunteers.
- iii) Hydro 1: Oct 31 application and Spring trimming: No word received on the application for a *bulletin board* for Foxmeadow and Dalehurst. Hydro1 is working with the City to have the bench and bike rack installed. **Action: G. Roderick**
- iv) KMC New Horizon: Post MWCA/THCA's Nov 20 Healthy Food Fair, there's only \$ 8:00 left of our portion of the grant. The amount will be assigned to promotion as Young at Hearts is starting in January to host two events a month.
- v) Commemorative stone in Medhurst Park: Met with Councillor Egli's staff J. Fait on Dec 17 on the Hillsdale side of Medhurst Park. The stone will be placed under the Bulletin Board. Its placement will require a special motion of council. City staff will place the stone in the Spring in conjunction with Arbour Day.
- vi) Holiday Judging Contest: D. Orozco chose the winning homes and D. McColeman took the pictures
- vii) Updating the Tanglewood [Ottawa] page on Wikipedia: D. Orozco has reported progress by using *Ottawa Neighbourhood Study's* current data.
- viii) Incorporation status: *Not for Profit Corporations Act*, in which we would be deemed a Public Benefit Corporation, was to come into force in early 2020. It is being delayed by months. Once it comes into force organizations such as our, have 3 years to be in compliance. THCA has subscribed to a related newsletter. **ACTION:** AGM Minutes and Financial Statement on Website Review Bylaws Changes needed to be in compliance.
- ix) OC Transpo benches and shelters audit yet to be completed
- x) Business Liaison position: Position description will be posted on centre's bulletin boards, website and in the next issue of SC.
- xi) Councillor's Newsletter: Promotion Manager and G. Roderick on Dec 5 met with A Saikaly re: the councillor's weekly newsletter and our contribution to it.

**3.0 Portfolios:**

**3.1 Community Concerns: G. Kong**

- ✓ Traffic calming 2020:– There is now a “no truck” sign at Woodroffe and Medhurst - visible from Knoxdale. A sign visible to those turning onto Medhurst from Woodroffe continues to be sought **ACTION:** G Kong to follow-up
- ✓ Local Speed Boards: A request will be made that reports be sent to THCA on a regular basis. An additional request has already been made to have a statistical analysis accompany the reports.



**ACTION:** G. Kong to follow-up

- ✓ Middle-of-the-Road Flag 2020: While THCA has not received a report on the effectiveness of the flag on Woodfield Dr. at Shehyn Lane, just east on the Medhurst Park, it appears to have been effective. On the northern side of that Park between Greynam Ct and Nestor Dr. is a straight stretch that *might benefit* from a similar flag. There is no parking on the park side of the road.
- ✓ Removal of the Nepean Trail Construction signs: Placed next to the road at the Centre, these signs were removed in January after several requests for Municipal Action.
- ✓ Four Permanent Stop Signs at Lansfield and Kidgrove: This was completed in mid-December after a number of requests for Municipal Action.
- ✓ Medhurst Parking lot – planters: We moved in December to winter location (blocking the parking lot entrance – Hillsdale side of park) after a request for Municipal Action.

### 3.2 TPCC Dec 10 meeting

- i) Santa and Craft Fair Dec 7 – Several tables were sold. Attendance was good and volunteers were excellent. Children’s activity room (Den), supervised by N. Sapezinsk, was well used,

	Actual
Revenue	\$250
Expenses	1082
Total	(832)

- ii) Neighbourhood Carnival: It is estimated that 100 neighbours attended.

	Actual	Budget
Revenue	\$526	\$425
Expenses	1805	1850
Total	(1279)	(1425)

A Carnival debriefing session will be held on January 30<sup>th</sup>.

- 3.3 Community Garden: the January 14 workshop on pollinators had 4 in attendance. The February 17<sup>th</sup> workshop will be on pest control. **ACTION:** Mgr Promotion

3.4 Membership:– An update by D McColeman on Membership will be placed on next meeting’s agenda.

3.5 Volunteer: Dec 15 session had 18 in attendance. Next session will be on January 31.

3.6 Neighbourhood Watch – An update on Neighbourhood Watch will be placed on next meeting’s agenda.

### 3.7 Communication Committee

- ✓ January 13 meeting notes have been placed in circulation. Arising from them are: -

- ✓ Communication Plan:

Key Audiences: Affirmed

- ✓ All households
- ✓ Families with children – children and young adults - 24 & under comprise 28% of our residents
- ✓ Seniors over 65 comprise 18% of the population
- ✓ Businesses: #38

Key messages: Affirmed promotion of

- ✓ Active lifestyle
- ✓ Safety and Security
- ✓ Neighbourhood of open spaces, pathways, parks (environmental stewardship))
- ✓ Fifteen Minutes Neighbourhood

- ✓ Newsletter: The January meeting of the Communication Committee’s recommendation to increase frequency to four issues a year and to increase number of pages from 8 to 12 was approved. It is



estimated that the cost will go from \$1260 to \$2525. It is anticipated that the increase in printing costs would be partially offset by paid advertisement. Motion: **CARRIED**

The effective date(s) of implementation would be left with the communication committee.

- ✓ Newsletter: Colour: The cost would be tripled for 3 issues/yr. Perhaps only the masthead would be in colour. Or could only the first and last page be in colour? It was agreed that these suggestions would go back to the Communications Committee, where they might consider printing the first and last page in colour in an upcoming issue, while seeking readers' feedback.

#### 4.0 Finance Committee: December

##### i) Bank & Other Balances:

THCA \$ 6,224  
TPCC \$60,218  
PayPal \$572  
Petty Cash \$94

##### ii) Financial Statements 1<sup>st</sup> Quarter

THCA Rev \$ 182  
TPCC 9692 Expenses \$7050

##### iii) Posting Year-End Financial Statements on Website

Statements will be posted with the draft AGM Minutes

**ACTION:** G Roderick/D Orozco

##### iv) Remittance to the City. A January 3 letter was received from RCFS' staff K. Venema indicating receipt of the \$11,980 for the period July1 to Dec 31.

#### 5.0 Report of the Vice President: scattered throughout the Minutes.

#### 6:0 New Business:

6.1 Request for an Ontario and a City Flag to go in either Lounge or Multipurpose and in the Hall: Flags donated. Motion to purchase standards at \$40.00 a piece. **CARRIED**

**ACTION:** G. Roderick

6.2 Bus schedule: OC Transpo has been asked on its next printing of schedule for Route 80 on its map graphic to show Woodfield at Merivale as there is a bus connection there.

#### 6.3 Circuit begins and ends on path south of the Hydro1 substation

Move to expend monies to waymark Kms starting/ending in Tanglewood Park on the pathway in the north/south Hydro 1 corridor in what has recently become an off-road part of the Nepean Trail. Measured KM waymarks behind Downsview, past our toboggan hill, then north to pathway that crosses Benlea and goes east to the substation, then turns south to trailhead.

City could be asked to contribute \$.

**CARRIED**

Goal to increase use of this loop in anticipation of the upcoming survey to determine path user's usage and to encourage participation. We hope the survey's results meet the requirements needed to install a crossover.

6.4 KMC's Application for Ottawa Community Foundations. Request made for \$10,000 to be shared between 3 organizations, THCA being one of them.

6.5 Share cost to attending NROCRC's Gala with Manordale.

**TABLED** to next meeting

7.0 Adjournment

**CARRIED**

G Roderick, recorder