



Tanglewood Park Community Centre
30 Woodfield Dr, Nepean, ON K2G 3Y5
Website: www.thca.ca

TPCC Management Committee Meeting Minutes
10-Dec-19

In Attendance: G Roderick, President; V Keaney, Secretary; P Budd, (Facility Mgr. & Facility Scheduler); N Mintenko, (Events Mgr.); D McColeman, (Recognition Coord); Naomi Sapezinskas (Program Mgr. [Int]); D Orozco (Community Garden Coord)

Absent: Raphael Ezema, (Program Mgr.{Ext}), and A Deering, (Promotion Mgr.) who provided a report.

0. Approval of Agenda: Approved

1. Approval of TPCC August 27, 2019 Minutes: Approved

2. Personnel Changes: Program Managers - Naomi Sapezinskas and Raphael Ezema.

3. Business Arising:

- Commemorative Stone - City Council to approve a recommendation that it be placed [on Arbor Day, 2020], in a location in the Medhurst Park (Hillsdale side) to be determined at an on-site meeting with our Councillor's staff J Fait on Dec 17
- Communications Committee met on Sept 30. It next meets on Jan 13. The managers and others (i.e. SC Editor, Neighbourhood Watch co-ord) are the members on this committee.

4.0. Portfolios:

4.1 Facility Management - P Budd

- Kitchen renovation - basically complete.
- Recycling - containers will be moved and people will have to be trained to use them.
- Risk Management - data to be updated - Evacuation Plan.
- Projection screen purchased and installed.
- Microsoft Office will be purchased for B Rushton (Editor), A Deering, and P Budd.
- A blind has been installed on the round window in Hillsdale Hall.
- A discussion had on rental vs purchase of entry mat.

4.2 Scheduler - P Budd

- On target in terms of quarterly permit revenues.
- A plethora of permits received, well-booked building.

4.3 Event Management - N Mintenko

- Master calendar (i.e. season/quarter).
- Carnival: - magic show; sleigh ride; fire permit; CurbeX (Mini B at Centre; Portrait at Woodroffe), Young @ Hearts could be represented + Garden info.
Chili + hotdogs + snacks + pop & water.
DATE - Saturday, Jan 18 - 12-3pm.
- Hockey Day (mid February) is a KMC (Ward 9) event and discussion on 'how' to follow up.
- The next meeting in March will be used to plan Arbor Day on Saturday April 25, 2-4pm and Neighbour Day in June.

4.4.1 Program Mgr. (Ext) – (R Ezema)

- Rink Supervisor (J. Ashe), Love to Skate & Hockey; Andy's Snow & Lawn volunteered to clear rink.

- Our Learn to Play Hockey & more .
- 4.4.2 - Program Mgr. (Int) – N Sapezinskas
- Young at Hearts - a Program for Seniors with differing activities, from teas, bingo, games, snacks, next gathering to be held December 16th. It will be changed from once to twice per month in 2020, Snacks. Run in conjunction with support from NROCR & THCA.
 - Free Exercise Seniors Program needs to be promoted and K Egli will be asked to include in his weekly e-newsletter.
 - Tai Chi - in the process of hiring an instructor for the winter program. Discussion re Raphael to post THCA info at Algonquin. On-line videos for Tai Chi are being reviewed If no available instructor.
 - Other programs - to be enhanced & developed.
 - Tanglewood Tykes to be discussed with G. Deering.
- 4.5 Recognition – D McColeman
- Discussion on real & digital pics. It was decided that notice should be given to home owners when wanting to take pics. Also, wear yellow vest for ID.
 - Pic to remain on wall at the Community Centre for 1 year.
 - New email address- recognition@thca.ca.
 - Garden pics to be added.
 - Timbit soccer pics to be printed.
 - Carnival pics to be posted throughout.
 - Acrylic Frames are purchased from the internet.
 - Pics require definition in rooms.
- 4.6 Neighbourhood Garden - D Orozco
- Danilo is arranging for garden workshops in January & February. One to be on pollinators, another on pest control, and composting.
- 4.7 NROCR winter program:
- Children's Sports and Recreational Program {6 to 12 yrs.} on Wednesdays.
- 4.8 City Programs - K Venema
- Graeme & Naomi to work on getting City programs offered here.
- 4.9 Promotion (A. Deering)
- Craft & Santa and Carnival - promotion on Facebook, A-frame, int & ext bulletin boards, external signs and Councillor Egli's weekly newsletter.
 - Positions & Programs (Business Cards) to be processed before mid-Dec.
 - Display shelves – to be updated before Dec 20
 - Inside Bulletin Board to be updated soon.
- 4.10 Volunteer Facilitation:
- Ontario Volunteer Award - A McNamara received 5 yr. service pin on Oct 21 at Sportsplex.
 - 2019 Youth Volunteer Riley McKenney to be invited to Carnival and given THCA certificate.
 - Recruitment/retention December 16th - pizza & movie for volunteers 1:30-4:30pm.
- 5.0 Financial Position:
- Financial Report: Year End September 30th, 2019.
 - Budget 2019-2020 approved via Board motion .
- 6.0 Emerging issues / other business:
- Medhurst Park - Spring clean up .
- 7.0 Adjournment @ 9:20pm:
- December 16th will be the volunteer gathering.
Next meeting - March 10th, 2020