



Tanglewood Park Community Centre
30 Woodfield Dr, Nepean, ON K2G 3Y5
Website: www.thca.ca

TPCC Management Committee Meeting Minutes
Held June 2/2020, 7:00PM, via Google Meet

In Attendance: G Roderick, President; V Keaney, Secretary; P Budd, (Facility Mgr & Facility Scheduler).
N Mintenko, (Events Mgr); N Sapezinskas (Program Mgr [Int]); A Deering, (Promotion Mgr)
Absent: D Orozco; A Deering, R Ezema, (Program Mgr [Ext]).

1. Approval of Agenda: Approved
2. Approval of TPCC March 10, 2020, Minutes: Approved & Posted thca.ca/news
3. Business Arising:
 1. Community Centre closed – no new information has been received as to when the Centre will reopen.
 2. Business Liaison – no new information, however, when known, ad will be placed in the Summer (June) Staying Connected (SC) newsletter.
 3. Key Messages – open space can be used with stringent restrictions. Centre cannot be used at this point. Graeme spoke on what our Neighbourhood is about and pointed out that we are an active living community, a protective service community, an environmental protection community, are usually no more than 20 minutes away from our shopping/service/workplace and in this instance are within walking distance to employment, close to open space with lots of pathways.
 4. Childcare for key programs – insurance was key in this dialogue.
 5. All other business – will be addressed under specific portfolios.
4. Portfolios:
 1. Facilities Management - P Budd reported that
 - a) A new front door to the Centre had been installed and painted.
 - b) All tables and chairs in the Centre had been cleaned and sanitized.
 - c) Curbs in parking lot were to be replaced.
 - d) Tennis courts were to be cleaned.
 - e) Medhurst Park basketball nets were obtained/to be obtained.
 2. Scheduler – P Budd reported that:
 - a) Refunds were being made and some preferred a credit. G Roderick suggested that all be given refunds; nil was to occur during the summer; and, booking could not be accepted until after Labour Day.
 3. Manager of Events – N Mintenko reported that:
 - a) Neighbours Day scheduled for June 20th will be held on line – a virtual event
 - b) Virtual Music in the Park – N Mintenko has advised a nil response from the request.
 - c) Corn Roast – we are looking at a virtual “Corn Roast”. We are looking at getting participants to take a picture of themselves participating in this virtual corn roast eating corn or even popcorn which will be posted on line. STAY TUNED FOR MORE NEWS ON EVENTS. A Deering is to check if Curbex signs are available for the Centre and a smaller sign near the intersection of Medhurst and Woodfield. If we experience a problem in sign set-up there, G

Roderick will speak to our Counsellor, K Egli for assistance. Could have sign for summer on line including Canada Day.

4. Manager of External Programs – R Ezema absent, however:
 - a) it was learned that no Project Manager from the City has been appointed to deal with the renewal of the ball courts at Medhurst Park. G Roderick will speak to our Counsellor, K Egli.
 - b) there was to be an application to Tim Horton's for soccer, however, was not as yet sent. The question now is, should there be an application sent – yes or no!
5. Manager of Internal Programs – N Sapesinskas advised that:
 - a) a mini calendar was created and placed on the web showing TPCC programs. P Budd is to make reference to these on the thca.ca main page.
6. Recognition Program
 - a) D McColeman who gave much support to our Committees has resigned due to an overload of commitments. He has pics that will have to be obtained. Action: P Budd
7. Coordinator of the Neighbourhood Garden
 - a) Registration is underway.
 - b) compost for boxes has been received and P Budd, shovel in hand, has assisted in dole out.
 - c) as in past years, the Neighbourhood Garden Contest will be held. G Roderick will be the judge and photographer. Good luck to participants.
 - d) A Deering is to send a poster to Counsellor K Egli's weekly e-newsletter on the availability of garden boxes.
 - e) A Deering requested a new A-Frame to post events. An amount up to \$200 has been granted. He is to order the A-Frame poste haste.
 - f) As D Orozco is extremely busy at this time, we are looking for an interim person to care for the garden. If interested, please contact President@thca.ca
8. NROCRC – CDF- H Ali, THCA Rep
 - a) They have come up with many virtual activities for people in the area they serve. H Ali has been requested to supply figures as to attendance by Tanglewood-Hillsdale area.
 - b) Volunteer certificate program continues.
9. Manager of Promotion – A Deering
 - a) New Bulletin Board – delays have been experienced in assigning a Project Manager. A Deering experienced problem with Bulletin Board in Medhurst Park (Hillsdale side) thus P Madeira of the City should be contacted.
5. Financial Picture
 - a) the 2nd Quarter Statement has been received and approved.
 - b) the Budget will have to be reviewed as a result of recent closures and changes.
 - c) refunds will have to be reviewed vis-à-vis monies.
 - d) we are looking at placing the "Commemorative Stone" in Medhurst Park September 18th, 2020, resulting from our tornado of September 18th, 2018. It is currently located in our storage room.
 - e) it was recommended and approved that the Centre snowblower be repaired which helps in rink production.
6. New Business/Emerging Issues
 - a) Insurance – A Deering is to review 2020 property inventory by June 3rd and forward to G Roderick if ok. It is to be based on the list of items provided by P Budd.
 - b) new insurance – N Mintenko is to provide information on numbers needed for insurance and frequency changed on some events. The list will have to be reviewed as 3rd party programs are responsible for their own insurance. G Roderick to complete action.
 - c) on line services – covered by N Sapezinskas, H Ali and N Mintenko regarding what, who, etc.

- d) X-over survey – when to be verified today
- e) Staying Connected Brochure to be on line ONLY. If you want to receive a copy via email, please request it by contacting President@thca.ca
- f) Loop – way marks approved.
- g) parkette – approved.
- h) Fall cleanup of Tanglewood Park and residence assistance at Medhurst Park –
- i) there is to be a Communication Committee meeting next week.

Next meeting – while Sep 8th was identified as a possible date, preference is to have it held prior to the corn roast.

Meeting Adjourned @ 8:41PM