



Tanglewood Hillsdale Community Association
30 Woodfield Dr, Nepean, ON, K2G 3Y5
Board of Directors Monthly Meeting Minutes
Held April 25, 2020 – 7:00 pm

Present: G. Roderick, chair; G. Kong, vice-president; D. McColeman,, H. Ali

Regrets: V. Keaney, A. Pattinson

Guest: P. Budd

Those who assisted us being on-line were thanked

1. Approval of agenda:

Approved

2. Approval of the amended February Minutes:

Approved

Add 3.7.1 under Communications:

G-Suite: Following D. McColeman’s distribution of a print out of the Suite’s features, and a presentation of its compatibilities with our communication needs, a motion to put to go forward with the use of G Suite. Approved

As the main users of G Suite would be our membership coordinator and managers, a presentation would be given to TPCC’s management committee at its March 10th meeting.

An update of G Suite is found in 3.5.

2.1 Notes Tabled: TPCC Management Committee (March 10), Communication Committee (April 6), Rink Season Debriefing (April 13) and Managers & Coordinators (April 15) all of which had been placed in circulation.

2.1 BUSINESS ARISING: .

i) CDF Agreement: Volunteer Orientation and Workshops have been offered on line. NROCRC’s help in planning ongoing Outreach is acknowledged.

ii) Hydro 1: Notice of *Spring Clearing* on the east side of Woodfield Dr. to Medhurst Park and on the west side of Woodfield Dr. to the open-field adjacent to Woodroffe Av has been received. Hydro 1 is aware of THCA’s desire to have a pathway to the Park in the corridor, and has acknowledged receipt of our estimates of cost and our willingness to partner in cost sharing

iii) Structures in the Corridors: Hydro 1 is working with D. Williams, City’s RCFS’ park planner in the planning of the two structures to be situated in the corridor. D. William and our vice-president were arranging a site visit at or about the time of the implementation of the City and Province’s Emergency Measures. The site visit was postponed.

iv) KMC’s Ottawa Community Foundation Grant Application: Outreach to Seniors Lacking Social Support:-G. Kong and G. Roderick contributed to the drafting of the application. Outcome is expected any day.

v) KMC’s Hockey Trophy: A search of our storage room came up empty-handed.

ACTION: Recommend Replacement

vi) Arbor Day and Emergency Preparedness Week. Arbor Day Event celebrated on line. Poster for Emergency Preparedness (May 3-9) is posted on our 4 Bulletin Boards, our blog and in our Councillors’ weekly e-Newsletter. Video’s URL is on our website Homepage.

vii) Status of Business Liaison, Neighbourhood Watch Coordinator and Canvasser for Membership & Neighbourhood Watch. Positions remain open. Placed in our next SC.

3.0 Portfolios:

3.1 Community Concerns: G. Kong

✓ Traffic calming 2020: – Advised that mid-street ‘flexstakes’ on Woodfield Drive would presently be positioned on location. A new location (i.e. Medhurst Dr.), if approved, would come later. It



was suggested that 'street flexstakes' on Woodfield in line with the last rink overhead light-standards would be desirable.

- ✓ Basketball Court:- Medhurst Park: Only one refurbished court is in our Councillor's CILP's funds for this year. Nothing 'new' received from Ms. William's office

3.2 TPCC:

- ✓ March 10 Management meeting occurred just before the Centre's closure. Facility closed to at least to the end of June,
- ✓ New Front Door is recently installed by City
- ✓ With an estimated \$8-000 to \$10,000 in lost revenue in the current quarter, TPCC budget will be reviewed at the June 9 Management Committee meeting.
- ✓ At recent Managers and Coordinators meeting, efforts to promote on-line programs and events was addressed.

3.3 Community Garden:

On April 25, Ontario's Premier announced that the opening of Community Gardens would be under the oversight of the local Medical Officer of Health. In D. Orozco's absence, the Manager of Exterior Programs will provide the lead hand of a team of program managers, facility manager and event manager.

3.4 Membership:

Household canvas is postponed indefinitely,'

Renewals: via correspondence and next issue of SC

3.5 Communication Plan: Situated in our Board's Strategy

3.5.1 G Suite

D. McColeman reported that on

- March 06 emailed the Directors to obtain further approval of going forward with G suite.
- March 10 presented to TPCC Management Committee, they were in favour of going forward, though desired a training session(s).
- March 29 used G Suite [Forms] to craft a resident survey to email address list.
- April 06 Communication Committee was informed of the Survey.

Directors recognize the significant work that D. McColeman has done. What still needs to be done and by whom? An orientation/training session may assist the Board in answering. Further discussion needed.

A discussion was not had on how best to send e-mail's THCA News.

TABLED

3.5.2 Database: There was agreement that a shared database is needed - as soon as possible.

Motion by consensus that the individual be hired to consolidate our dozen lists, and to periodically keep it current.

CARRIED

4.0 Finance Committee:

The second quarter statements had been put in circulation.

RECEIVED

5.0 Report of the Vice President: scattered throughout the Minutes.

6:0 New Business:

6.1 Motion to move date of the following Activities

Neighbours Day from mid-June to mid-summer

Garage Sale from May 30 to the Fall

Parks Cleanup to May 7 to early October 7-10

7.0 Adjournment

CARRIED

G. Roderick, recorder