



Tanglewood Park Community Centre
Management Committee Meeting
30 Woodfield Drive Ottawa
Mar 2 7:00 pm Zoom

Agenda

1. Welcome Colette, Maryam, and Crystal
2. Approval of the Agenda
3. Approval of the Minutes of Dec 2020
4. Business Arising
 - Key Messages¹, Key Audiences²
 - Accessibility Application
 - All other business arising will be dealt with under portfolios
5. Portfolios:
 - 5.1 Facilities Management
 - Centre
 - External Building audit
 - Additional Cleaning: Don Cornwell
 - Rink
 - Refurbishing of Medhurst Park Basketball Court
 - Other Ball Court
 - Toboggan Hill
 - Medhurst Parking Lot Handicap Parking
 - 5.2 Scheduler
 - 5.3 Manager of Events
 - Carnival
 - Identification Hunt
 - Neighbors Recognition Day
 - Holiday Season
 - 5.4 Management of External Programs
 - Soccer
 - Sport field Rental for 2021
 - Advertising for position
 - 5.4 Manager of Internal Programs
 - Yoga
 - Online
 - Young at Heats Advisory Committee
 - Advertising for position
 - 5.5 Recognition Program
 - Pictures in the Centre

¹ a) Active Lifestyle, b) Protective Service, c) Environmental Stewardship, and d) a 20 Minute Neighbourhood

² Key audiences:

650 under 15 yr. old, 645 15-25 yr. old, 2610 25-65 yr. olds 830 over 65 yr. olds
Families: 200 Single parents; 800 Two parents.
38 Local Businesses



Recognition of Niki & Pauline for Federal Front line Worker recognition

5.6 Co-Ordinators of the Neighbourhood Garden

5.7 NROCRC

CDF

5.8 City Facilities and programs

5.9 Communications

SC, thca,ca, thcadotca

Xmas recognition in Spring Issue SC

5.10 Manger of Promotions

Plan for Next Quarter

6. Financial Picture:

Budget

Use of Accounts

Quarterly Invoices

7. New Business \Emerging Issues:

Expanded Parking Lot

Audits

8. Adjournment: June 1 2021