



Tanglewood Park Community Centre
30 Woodfield Drive, Ottawa, ON K2G3Y5
Management Committee Meeting Minutes
Tuesday, March 2, 2021 @ 7:00pm via ZOOM

In Attendance: G Roderick, President; C Sewell, Treasurer; V Keaney, Recorder; M House; M Krishna; P Budd; M Mintenko

Absent: A Deering; C Bernard, City

1. Welcome
2. Approval of Agenda Approved
3. Approval of Minutes of Dec 2020 Approved
4. Business Arising
 - i. Key Messages, Key Audiences
 - ii. Accessibility Application – Nil heard to date.
 - iii. All other business arising will be dealt with under portfolios.
5. Portfolios
 - 5.1 Facilities Management:
 - i. The Centre is opening with limited capacity – Max 10 in Hillsdale and 6 in Lion’s Den.
 - ii. External Building Audit - Action: P Budd
 - iii. Additional Cleaning: D Cornwell has been providing users with cleaning and charges are paid to Facilities. Discussion on returning outstanding credits. Leaned toward returning the app %5,000. More to follow. Action: P Budd
 - iv. Rink – the rink is officially closed. Reports must be submitted to the City. The rink ranks as 1/25 of the best in the City. Photos were taken by the City. Number of skaters for this period 1,238. Action: P Budd
 - v. Refurbishing of Medhurst Park Basketball Court – TPCC is giving \$10K to the City in partnership for refurbishment. Agree to Agreement to be signed. Insurance also required. There is talk about modifying the parking lot, adding spots and converting 1 or 2 to handicap.
 - vi. Other ball courts at Community Centre – a “court audit” will be completed and directed to the City. Action: G Roderick, D Cornwell
 - vii. Toboggan Hill on Benlea – being well utilized. Garbage can requested. Further follow-up required. Action: G Roderick
 - viii. Medhurst Park Handicap parking area – see v. Above.
 - ix. Tanglewood Park parking lot expansion – it was thought there could be a possible 6 spaces added. M House advised that the City wants to increase green space not lessen it. Action: P Budd, M House
 - 5.2 Scheduler – P Budd has statistics re: building users, as required.
 - Treasurer, to do deposits: Action: C Sewell
 - PayPal continuance to be reviewed: Action: P. Budd
 - 5.3 Manager of Events – most events can be found posted on thca.ca, Facebook and Blog.

- Carnival (virtual) – not as well attended as hoped.
 - Identification Hunt – posters have been placed throughout Tanglewood/Hillsdale encouraging people to respond to questions at thca.ca. Response minimal. M Mintenko is to speak to A Deering re using A-frames to advertise this event.
Action: M Mintenko
 - Neighbours Recognition Day Nov 14/2020 – 24/30 certificates have been handed out to participants.
 - Holiday Season – Christmas Holiday Party of Gingerbread Houses was very well received.
 - Arbor Day to be held Apr 25/2021 from 2-4pm – (virtual&real-time) starter trees will be given away.
Action: M Mintenko
- 5.4 Manager of External Programs – POSITION VACANT
- Soccer for Children: Sport field rental of \$30 for 2 months of 1 hour per week. Each child will receive a ball and uniform from Timbits and do drills -no contact and no scrimmage. Fee of \$10 per child to help pay for field and coach.
 - Soccer for adults: Sport field rental approx. \$2K for 3 hours per week for 4 months. Fee for adults will be approx. \$150 for the season.
 - POSITION info advertised on thca.ca.
- Manager of Internal Programs – POSITION VACANT
- Yoga
 - Online – nil
 - Young at Hearts Advisory Committee - Monthly, virtual.
 - POSITION info advertised on thca.ca.
- 5.5 Recognition Program
- Pictures taken and placed in the Community Centre.
 - PHOTOGRAPHER – POSITION VACANT – contact thca.ca if interested.
 - RECOMMENDED for the Federal MP’s Front Line Worker Recognition Program are M Mintenko and P Budd.
- 5.6 Coordinator of the Neighbourhood Garden – A Deering is to meet virtually with *Just Food* - Mar 21/2022
- 5.7 NROCR {CDF} provided - M Krishna who will be working for TPCC 3hrs/pw coming up with virtual events for women and youth; N Taltello who will be working for TPCC 2hrs/pw working with youth of all ages.
- 5.8 City Facilities and Programs – In absence of C Bernard, no city programs being offered here since pandemic. NROCR received funding from city to run virtual programs.
- 5.9 Communications – Items due for the Spring Issue of *Staying Connected* DUE by Mar 19/2021
6. Financial Picture:
- Budget - meeting slated for April 12.
 - Use of Accounts – to be decided based on more info from the bank.
 - Quarterly Invoices – to be submitted/reviewed at Finance Committee at months end.
7. New Business / Emerging Issues –
- Environmental issue – Requested to restore the “Bee Hotel” – G Roderick to provide M House contact info with Hydro1.
Action: G Roderick
 - Expanded Parking Lot (see above)
 - Audits (see above)
8. Adjournment: 8:38
Next Meeting: June 1/2022