



Tanglewood-Hillsdale Community Association (THCA)  
30 Woodfield Drive, Ottawa, ON K2G3Y5  
Board of Directors Meeting Minutes  
Monday, March 22, 2021 @ 7:00pm via Zoom

In Attendance: G Roderick, President; G Kong, Vice-President; C Sewell, Treasurer; V Keaney, Recorder; D Cornwell; N Taltello

Guest: J Kane (Traffic Group)

Absent: M House, N Baines (Traffic Group)

1. Approval of Draft Agenda Approved
2. THCA Feb 22/2021 Minutes Approved/Post
3. Traffic Calming Measure – flex sticks and placement were discussed; stop signs on the asphalt of the road giving an advance warning were not considered necessary.
4. Business Arising:
  - i. Hydro1 – support of Bee Hotel in Corridor – M House was to report but absent. Applications for the City Annual Environmental Projects close Mar 31.  
Action: M House
  - ii. Crossover survey – user warrants met – our project is 58 of 70 sites needing work. Require reply to Jessica Fait of Councillor Egli’s office for top priority.  
Action: G Kong
  - iii. Renewal of Incorporation Status: under new Act  
CRA: Update 2007 to date: inconsistency in Financial Statements as figures from 2007 to 2012 are not accurate.  
Ontario: Accountant satisfied with change of director. Last 3 years of Statements yet to submit, awaiting accountant’s statements.
  - iv. NROCRC/THCA [MWCA] letter of understanding – awaiting signatures.
  - v. Enabling Accessibility Grant status – nil heard
  - vi. Summer job grant – nil heard.
  - vii. Mailbox audit reply – due to near impassable snowbanks, in future, a clear pathway will be maintained in two locations. Hydrant audit – property owners are to maintain the hydrant area, but if not, the City should be advised, and they will come to maintain them i.e., removal of snow.
  - viii. Medhurst Park ball court – in the process of sending money to the City for help with renovation; walkway to benches not in scope of project; handicap parking approved and expansion of parking lot - City to action; cost of walkway from Woodfield placed in circulation. Plaque resulting from the tornado of 2018 needs better placement.  
City to be contacted.

Action: G Roderick

5. Portfolios:
  - 5.1 Community Concerns: G Kong
    - Dates for Bulletin Board and Bench install – no date yet.
    - Pothole Audit – following info to the City on 24 potholes, patches were done w/in 24 hours.
  - 5.2 TPCC March 2<sup>nd</sup>
    - Reopening of the Community Centre: continue to adhere to Public Health Guidelines
    - Just Food Agreement with THCA: requires 2 officer's signatures.
    - Appointment of G Deering as Assistant Coordinator to A Deering for 2021
  - 5.3 Environment Stewardship
    - Summer Job Canada – no news
    - City's Environment Stewardship Grant March 30 – no news
  - 5.4 Membership & Record Coordination – info in Staying Connected coming out soon
6. Finance Committee:
  - Bank Statements: End Feb – TPCC \$47950; THCA \$2361. Effective Mar 22<sup>nd</sup> – TPCC \$17754; THCA \$32080
  - Report of Finance Committee – Meeting Mar 29<sup>th</sup> (G Roderick to Zoom) – this will be the meeting before the 2/4 end.
7. Report of the Vice-President – Women's United Community Action Grant – More information is required. Help from NROCRC would be of benefit to apply for grant.  
Action: G Kong
8. Communication Committee information to be published in the SC (hard copy).
9. New Business:
  - i. Selection of 1 of 4 pilots in Cafes – Mar 9<sup>th</sup> application
  - ii. There is to be a meeting with Councillor Egli, the Head of MELRON Properties who own the Starbucks location to see if another coffee vendor could be installed.
  - iii. Healthy Community Initiatives closing Jun 25<sup>th</sup> – while TH was selected for CAFES application under Healthy Community in the second round, THCA is looking for Grant money to fund the pathway. See item 4.iii.
  - iv. Meeting with Councillor Egli on outcome of physical and social infrastructure to the neighbourhood. Agenda placed in circulation with notes to follow.
  - v. Return address labels – President THCA to send out a template for mail.  
Action: G Roderick
  - vi. Women United Community Action Grant Action: G Kong
  - vii. Practice Board in tennis court needed – this could be identified as an issue for infrastructure. D Cornwell and G Roderick to do audit of all courts.
10. Adjournment – 8:15pm