



Tanglewood Hillsdale Community Association (THCA)
30 Woodfield Drive, Ottawa, ON K2G3Y5
Board of Directors' Meeting Minutes
Monday, Aug 30, 2021 @ 7:00 pm via ZOOM

In Attendance: G Roderick, president; G Kong, vice-president; C Sewell, treasurer; V Keaney, secretary; and D Cornwell.

Guest: Patrick Peori

1. Approval of amended Agenda CARRIED
2. THCA's July 2021 Minutes TABLED
3. Paint it Up: Youth engaged in work will be introduced at our Corn Roast by R. Awni
4. Business Arising
 - a. Bathroom: Renovations completed August 30. We await the bill for the grant portion of the overall cost. The final report to ESDC is being prepared by P. Budd, C. Sewell, and G. Roderick.
 - b. Renewal of Incorporation Status:
 - i. CRA: returned to us as 'approved' the records for 2007-to-2017. THCA Inc's status is '**current**'.

ACTION: C. Sewell to determine who is to do Year-End Financial Statements for governments' annual submission.
 - ii. Ontario: the first step in bring a *not-for profits* corporations like us under the new Act is our on-line registration which opens in October.
 - c. Tree Inventory: Patrick Peori
 - i. Inventory is going well. Expects completion (3000 trees) by end of his contract: Oct 16.
 - ii. Inventory covers within neighbourhood boundaries including Rydon Place, more specifically front and back of residences, parks, and corridors.
 - iii. Report will comprise google maps and recommendations.
 - iv. Findings will be presented to the residents through SC, other form; presentation to KMC, City's Forestry Services, CAFES. Report to ESDC, Ecology Ottawa, Tree Canada and MP,MPP and Councillor
 - v. Contact with our residents suggests they are in favour of more trees. Residents less aware of availability of free trees.
 - d. Insurance: Policies & Certificates for Property and D&O have yet to be received from Marsh.

ACTION: If not received, advise E. Lang, city's Insurance Services Officer
 - e. Lawn and Garden: photos posted
 - f. Circle K: nothing to report.
5. Portfolios:
 - a. Community Concerns: G Kong
 - i. Bulletin Board and Bench installation: Hydro will approve locations within two weeks. Hydro to absorb any increase of cost of installation.
 - ii. Basketball Court: construction this fall
 - iii. 2 Handicap Parking: to begin modifications before end of Sept

ACTION: G. Kong & G. Roderick to set up zoom meeting asap with D. Williams and H. Giovanopoulos

b. TPCC:

- i. Reopening of the Centre: we follow Phase 3 guidelines.
 - o Election Canada use of facility: Advance polls and Election Day.
 - o Vaccine Inoculations site: Sept 15.

ACTION : THCA to Promote.

- ii. Reopening of courts and fields: they are being well utilized
- iii. Community Garden: D Cornwell reports outside maintenance is being done; all beds are to be cleared by Oct 31.

ACTION: A. Deering requested to contact Just Food to see if each box timber could be painted with non-toxic paint – i.e., image of vegetables; if so, the cost.

c. Environment Stewardship: C Sewell

Summer job grant: Still has not received funds.

ACTION: G. Roderick to set up zoom meeting with M. House, C. Sewell and self.

d. Membership & Record Coordination:

- i. Membership form is on 4th pg. in Fall newsletter SC.
- ii. New holders of our application-forms: have not yet been purchased.
- iii. Renewal letters (13) to be emailed before end of month.

ACTION: D. Cornwell and G. Roderick to hold a zoom meet to determine which streets are to be canvassed.

6. Finance Committee:

- a. Bank statements: THCA - \$12,818 (after payouts less than \$3K remaining); TPCC - \$18,780. Receivable: donation - \$100, ESDC -\$9,000+, overpayment \$1,108.
- b. TPCC budget: August 24 Management Committee meeting recommend budget e deferred. Limited expenditures encouraged until it is clearer when our Centre might be more fully open.
- c. Consolidation of accounts: Target remains October,
- d. Alternative Bank:

ACTION: C. Sewell

7. Report of the Vice-President:

- a. Given throughout these Minutes
- b. *Young At Hearts*: picnic today with fifteen seniors in attendance in Tanglewood Park, talk was on Gardening. 3 *Good Food* boxes (value \$10,\$20, \$30) were given out by means of a “draw”

8. Communication Committee:

- a. *Staying Connected* printing of 120 copies cost \$11.53. Need to promote free subscription and increase awareness of latest news found at **thca.ca**.
- b. Web site: changes to be made relate to ease in learning about programs. Problem with link between blog and Facebook identified for ‘fixing’.
- c. Newsletter Holder: Need to make clear what’s inside, and more current info can be found on our website.
- d. Reprint of *Things to Do in Tanglewood-Hillsdale*

ACTION: Communication Committee

9. Recognition Day/Annual Meeting: Nov 13

- a. Notice: while it's in Fall newsletter(SC), to us Mail Chip to send it to members by Oct 22.
- b. Location: Virtual/In person, indoor/outdoors.
- c. Nominations: Current directors' availability to serve another year to be canvassed.

ACTION: G. Roderick

- d. Presenter: ?
- e. Recognition: Working through the pandemic (P. Budd & N. Mintenko); Ontario Volunteer Recognition (D. Orozco, B. Whitlaw, B. Rothwell, L. Mason); and TPCC recommended Youth Volunteer Recognition (Paint It Up's 10 Youth).

10. New Business

- a. Neighbourhood Watch Coordinator: NEEDED. Const Sherry Jordon has retired.
- b. Parks & Pathways Task Group: Need to encourage RCFS staff to attend at least one meeting. Ask Councillor for help.
- c. Vaccine Mandate: Until City takes a position on mandate requirement for staff and participants, no action will be taken.

11. Adjournment: 8:30 pm, next meeting Monday, Sept 27th, 7:00 pm via ZOOM

G. Roderick recorder