



Tanglewood Park Community Centre
30 Woodfield Drive, Ottawa, ON K2G 3Y5
Management Committee Meeting
Minutes of Aug 23, 2021 @ 7:00 pm via ZOOM

In Attendance: G Roderick, President; G Kong, Vice-President; C Sewell, Treasurer; P Budd; M Mintenko; D Cornwell.

Absent: A Deering, V Keaney, M Krishan and M House

1. Approval of the Agenda Approved
2. Approval of the Minutes of June 1, 2021, Approved.

3. Business Arising:

Key THCA Services¹, Key Neighbours:

- 3.1 Medhurst Park Refurbishment: G. Kong reported that work would begin by October on the basketball court and the parking lot.
- 3.2 All other business arising will be dealt with under portfolios.

4. Portfolios:

4.1 Facilities Management: P. Budd, D. Cornwell, C. Sewell

1. Centre:
 - a) Opening: Only one group permitted at a time, max 17 without food, 12 with food.
Living Believers, Worship Kingdom, Counseling Group, and NROCRC are users.
 - b) Additional Cleaning – D. Cornwell continues to complete this task. Some groups (e.g., NROCRC, Monkey Rock) are/will be doing so, and to City's standard. He is also taking on property tasks that need to be done.
 - c)

Action: P. Budd, C. Sewell, G. Roderick
 - d) they do. On inspection, it is clear what they do not do.
ACTION: P. Budd to speak to City's M. Connerty regarding a sign in/out sheet.

¹ Key Services a) Active Lifestyle, b) Protective Service, c) Environmental Stewardship, and d) Promoting a 20 Minute Neighbourhood

Key neighbours:

650 under 15 yr. old, 645 15-25 yr. old, 2610 25-65 yr. olds 830 over 65 yr. olds.
Families: 200 Single parents; 800 Two parents.
38 Local Businesses

- e) ESDC's Accessibility Grant:– Awaits electrical components of bathroom doors for completion. Invoice will be split between ourselves and city, so that the City will pick-up costs that exceed grant. Final report with photos will need to be sent. Action: P. Budd, C. Sewell, G. Roderick
 - f) CPO's Paint It Up Grant – Mural On Bunker project is near completion with 10 youth participating. They will be recognized during the Sept 8 Corn Roast. MOTION: To recommend to the Board these youth be named Youth Volunteers of 2021. Carried
2. Ball Courts:
- a) A request to trim the cedar hedges (outside and inside) the courts has been carried out. Some inside branches have grown back, which D. Cornwell has kept trimmed.
 - b) Pickleball: see item # 6
- 4.2 Scheduler: P. Budd
- TPCC is hosting NROCRC for 4 days because the Manordale Community Building, was not available, despite the activity being originally scheduled there. 4/11 young persons are from our neighbourhood. Agreed that NROCRC would not be charge permit fees. It was noted that this year, they are not being charged these fees. Election Canada is using the Centre for 5 days for \$1250. The credit with the city is approximately \$1100
- At end of September, Monkey Rock will be returning to the Centre. TPCC will proceed by returning one program at a time. There also have been a few one-time booking inquiries.
- 4.3. Manager of Events: N. Mintenko
- 1. Neighbours Day was held on June 27.
 - 2. Corn Roast: In person and virtual
 - Pre-event: GL certificate needs to be provided to the City
Action: G. Roderick
Corn to be given out in Centre's parking lot.
 - A donation received, some invoices to be paid as these are received.
 - Activities including talent show, live music, and bingo
 - Volunteers needed: NROCRC volunteers will help.
Action: Bingo callers: C. Sewell & G. Kong
 - Number of Neighbours participating in person: 80, plus 20 volunteers. Any desired clarification can be reviewed with City's S. Sanford.
 - Zoom: NROCRC, G. Roderick and A Warda, all having Zoom contracts. May need break-out rooms
 - Promotion: Newsletter, Website, Facebook, and Bulletin Board Posters.
 - Use of THCA banner
 - Photos of the Roast. Action: C. Sewell

- 4.4 Management of External Programs: N. Mintenko
 Soccer – Field used effective June 14 to August 31, 1 canceled day.
- 18 children:- T. Horton’s outfits, medals
 - 05 volunteers:- Thank you with\$20 gift cards. Carried
 Youth to get attestation for volunteer hours for school.
 - Pictures taken by D. McColeman.
 Discussion had about use of copy-right by Association’s volunteers
- 4.4.1 Positions Advertisement in this issue of SC:-Manager of External Programs and Rink Supervisor.
- 4.4.2 Halloween: G. Roderick to be the judge.
- 4.5 Community Garden: D. Cornwell
 While gardeners have to the end of October to empty their box of produce, some have been doing so recently. D. Cornwell has been assisting A. Deering maintaining the area around the boxes, compost bins and in the shed.
- 4.6 Internal/Online Programs: N. Mintenko
- 4.6.1 Yoga: The instructor is stipulating registration of only persons who are vaccinated. Discussion had on center’s general position on participants being vaccinated or recent ‘tests.
 ACTION: Board of Directors
 City could provide guidelines.
- This SC issue is digital. Page for third-party activities such as yoga is there.
- 4.6.2 On-line programs: Exercise continues to be run.
- 4.6.3 Young @ Hearts: G. Kong reported that there had been a picnic in Tanglewood Park yesterday. 12 attended. Talk on Gardening, had a Draw for Good Food Boxes
- 4.7 Environment Stewardship: Regarding the summer job, Patrick Peori, former SC editor, has been hired to do the tree inventory. He will finish on October 17 He is making a presentation to KMC, and to the THCA Board. He has an article in SC
- 4.8 Recognition Program –
- Lawn and Garden Contest completed with pictures placed in Lions Den and website.
 - Discission had on use of month and year on pictures. Affirmed current practice of doing so.
 - Pictures displayed in the Centre: P. Budd will be replaced current ones as activities occur/pictures taken.
 - Recognition Day/AGM November 13
 - Recognition of Essential Work:- Our MP is recognizing P. Budd and N. Mintenko for their contribution to keeping the Association visible and relevant during the pandemic. Congratulations!
- 4.9 NROCRC: In the absence of M. Krishna, information of outreach: Tabled to Dec mtg.

4.10 City Facilities and Programs –

- C. Bernard is not available until December.
- Ms. Bernard’s supervisor is Jennifer Cunningham, who wishes to also receive copies of meeting minutes.
- Rental Permits [until end June] were submitted by G Roderick to portfolio manager Dale Johnston.

4.11 Communications:

Last meeting was July 12, next meeting scheduled for October 12

4.12 Manger of Promotions: Tabled to December mtg.

5. Finances: C. Sewell

- Budget: will be delayed until it is clearer the extent to which the Centre will be open. In the meantime, no unnecessary expenses.
- Financial Position: THCA: \$13,600 of which \$10,000 is designated for bathroom.
TPCC: \$19,000
Receivable from ESDC \$9,400
- Accounts Management: It cost \$7.50 to issue a cheque. All managers and regular payees will be paid directly into their bank accounts effective the beginning of the next financial year.
- Outstanding Balance with the City: It is expended that before next TPCC meeting this will be “\$0”.
- Managers re their Quarterly Invoice to be sent by in 28 Sept.

6. New Business\Emerging Issues:

- Expanded Parking Lot – nothing has been heard.
- Clean Up the Capital (Tanglewood Park): Our volunteers will be asked to assist.
- Pickleball: G. Roderick to advise City’s Suhir Maghwar of our openness to discuss use of 1 court and designated hours.
- Improved signage on the Center. Request initially made in 2018. City reports that money is tight.
- Electronic Sign: – No action yet taken.
- Database: Participants in programs share coordinates with us.
- Membership renewal letters are sent to 13 members before end of month.
- **Notice:** G. Roderick has given notice that his time as president will not extend beyond Nov 2022.

7. Adjournment. Next Meeting: Dec 7, 2021,

Approved

G. Roderick, recordwer