



Tanglewood Hillsdale Community Association (THCA)
Monthly Board of Directors Meeting Minutes
January, 24 2022 @ 7:00- 8:10 pm via Zoom

In Attendance: G. Roderick, chair; Rana Awni, D. Cornwell, V. Keaney, G. Kong, C. Sewell

1. Approval of Agenda: APPROVED
2. THCA's Dec 22 Minutes: APPROVED for POSTING
3. Positions:
 - R. Awni (NROCRC) be appointed to our Board, completing N. Taltello's term. CARRIED
 - (NW) Neighbourhood Watch Coordinator and Program Manager positions remain unfilled.
4. Business Arising
 - a. CDF 2022: This will be the fifth year that THCA receives this assistance. M. Kreishan has been hired for 5 hrs/wk. beginning in January to be both our outreach and youth worker.
 - b. CRA/OC: 2021 submissions made: Financial Statements prepared by accountant B. Pilon has been sent to CRA and to Sums Bookkeeping. Posted on our website.
 - c. Revision done to directors and officers' 1988-2022 roster (House, Keaney and Awni). Related forms will be sent to Ontario's Consumer Affairs
 - d. Neighbourhood Watch Coordinator: It is awkward to clamour for the appointment of a replacement of our community police officer when our NW has yet to be filled.
ACTION: Approach G. Crone
G. Roderick to review with N. Mintenko
 - e. Secretary position: Advertise on web-blog, Facebook, and in SC.
 - f. Holiday Recognition: G. Roderick and P. Budd completed task by year's end. Announcement in next issue of SC. 2021 Certificates yet to be distributed.
 - g. Summer Job 2022: Application to be submitted by January 25. K. Egli wrote Letter of Support. Chandra Arya provided local priorities.
5. Portfolios
 - a. Community concerns: G Kong
 - ✓ Hydro 1 Corridor's Bulletin Board and Bench Installation: Installation to be in the spring.
 - ✓ Medhurst Park's Basketball Court: M. House submitted recommendation for an addition to the nine trees. L. Wood of the City's Forestry Services advised planting will be in the autumn.
 - ✓ Green Box: H. Giovanopoulos of Councillor K. Egli's office to get an update. ACTION: G. Kong
 - ✓ Bus shelter Request: Merivale/Rydon
Still awaiting a reply. The stop is important as it serves 20 business in the Costco sector.
 - b. TPCC
 - Rink: Opened Dec 30. So far, 113 hours of contracted work and 40 hours of volunteer hours have been delivered

- Carnival: On January 22nd 18 families and 4 volunteers attended
 - Learn to Skate/Play Hockey: Registration completed. Canadian Tire Vouchers obtained. May happen in February.
 - Ontario Family Day February 21.
 - Community Centre:
 - 28 persons in Hall, 9 in Lions Den, 2 in Lounge. Subject to change.
 - requires attendees to be fully vaccinated. Proof is the responsibility of the renters for their attendees.
 - Sanitization and cleaning will continue to augment the work of the cleaners. Directors request a copy of the Centre's cleaning contract.
- ACTION: P. Budd
- Music In the Park 2022: Applied for QEII Jubilee grant to fund event with MP C. Arya's support
 - Community Garden:
 - R. Awni [NROCRC] as not had word whether the unspent \$10,000 from CPO's painting the bunker could be available this spring to paint the garden boxes.
 - Young at Hearts Advisory Group: NROCRC has funds for seniors that must be spent before end of March. Suggested to spend on speaker(s), exercise equipment and adult colouring books.
 - Monthly meeting for seniors occurred virtually on Jan 24. Good attendance.
 - NROCRC's provision of staff support for this and other programs:
 - Parks, Trails & Trees Task Group:
 - City's RCFS and councillor have agreed to place yellow accordion tubing on the side rails adjacent to the backstop of the Tanglewood Park's Ball Diamond.
 - On a choice between a refurbishing a sand play enclosure in Tanglewood Park-East, or a picnic table in the Medhurst Park, the latter was preferred.
 - Environment: The Community Environmental Project Grants (2022): Last year, the closing date was March 31. On City's website for 2022, closing date is not stated yet.
 - ACTION: G. Roderick
 - Membership: and Record Management:
 - D. Cornwell and V. Keaney are participating with 7 students from the Ottawa U's Telfer School of Business to develop recommendations on creation/promotion of opportunities for stronger interaction between businesses and the Association/Residents.
 - f. Business Liaison:
 - V. Keaney and D Cornwell are participating with 6 students from the Ottawa U's Telfer School of Business in developing recommendations to create/promote opportunities for stronger interaction between businesses and the Association/ Residents. The project would occur during the university's winter term.
6. Finance Committee:
 - a. Bank statements \$19,277 TPCC
\$12,724 THRA
 - b. First Quarter Financial Statements received, presented at February meeting.
 7. Report of the Vice-President: see above, particularly 5.
 8. Communication Committee:

- a. Ad rates were recommended to remain the same. Replace DINK (Double Income No Kids). The acronym is obscure.
 - b. Spring Issue: Submission date is March 25. Decision whether hard print or e- copy will be made in March. If print copy, distribution would be on the weekends of April 9/10 and 15/16
 - c. Progress in collecting household email addresses: It remains less than 50%. A reasonable benchmark to change to mainly a digital SC would be emails above 55-60% of residents.
9. Other Business
- 9.1 A skateboard structure located on flat ground can be found on Conroy Road north of Hunt Club E. Might it fit in Medhurst Park? What would be the cost? Approval process?
ACTION: Refer to PT&T Task Group
- 9.2 Bylaw Revision Timetable: Goal is approval of changes by July, bringing them to November AGM.
- 9.3 Activity Committee: The Planning Committee has met monthly for years as an element of CDF. It is proposed that the committee be renamed the Activities Committee, an umbrella for Internal and External Programs and Events. CARRIED
- 9.4 Culture mandate: The first of three purposes for the Association is Enhancing the quality of life and promoting community spirit. This presently finds expression in promoting an active life style. Quality of life and community spirit could also find expression in a culture/heritage mandate. Promoting Instrumental and vocal music, visual art, and handicraft, as well as multicultural heritage activity were identified as potential aspects.
MOTION: Through our key messages, the actions of the activity committee as well as in the bylaw revision, culture/heritage find expression. CARRIED
ACTION: Inform Communications & Activity Committees
- 9.5 Status of the Esso Service Station: Update ACTION: G. Kong
- 9.6 Follow-up to the 2017 Long-Term Planning Review
MOTION to undertake a five-year *looking back/looking forward* review using a community development framework. CARRIED
- 9.7 Emergency Preparedness of the Centre and of the Neighbourhood.
I. The 2019 Neighbourhood Crisis Communication Plan was approved in principle.
Agreed it warrants review.
The only industrial accident would be with the substation. How does Hydro 1's Emergency Plan fit with ours?
Would the command centre be the Centre, or the Nepean Baptist Church be the command Centre? Or external to neighbourhood?
Do we need to meet with the elders of the Church? Representatives of Hydro 1?
Should the city's Emergency Preparedness Branch be invited to critic our plan?
Town Hall?
II. The Centre's Emergency Plan ought to be a review by the Management Committee and drilled. In the spring, directors would like to participate in exercising the plan/drill.
ACTION: Table our Neighbourhood Plan
- 9.8 Traffic Management Task Group: Next meeting Feb 8th.
10. Adjournment: CARRIED
Next meeting to be held by zoom on Feb 28th
G. Roderick, recorder.