



Tanglewood-Hillsdale Community Association
Monthly Board of Directors Meeting Minutes
January 28, 2022 @ 7:00- 8:30 pm

In Attendance: G. Roderick, chair, D. Cornwell, G. Kong, C. Sewell, and Hassnaa Salman

Regrets: Donna Lewis

Guest: P. Budd, N. Mintenko, Crystal Bernard

1.a Welcome Crystal

1.b Approval of Agenda:

APPROVED

1.c THCA's November 28 Minutes:

APPROVED for POSTING

2.0 Business Arising:

- AGM: Bylaw 2: seeking any changes before the Articles of Amendment are presented to the members.
Our lawyer indicates that while we have not submitted the Bylaw and Articles, THRA is *ACTIVE* under the newly proclaimed Act.
- Logan-Katz will distinguish our cost under a Compilation Engagement and would-be coat a Review Engagement as apparently required under ONCA.
- Dec 12 Luncheon: attended. Regarding the Executive's decision to pay cost of the non-alcohol portion of luncheon bill for those in attendance. **AFFIRMED.**
NROCRC contributed gift cards in appreciation of the volunteer work being done.

3.0 Community Development Framework: (Hassnaa)

Our application for the 2023 continuation of 5 hours a week for 52 weeks, made in partnership with NROCRC, to CHRC has been approved. Olga Alhussainy will be THCA's CDF's worker. Her focus will be resident outreach in promotion/facilitation of events and programs. Hassnaa was thanked for facilitating the hiring process.

4.0 Portfolios:

a. Community Concerns: George

- ✓ Hydro Corridor's Bulletin Board and Bench Installation: Hydro 1 will be using the Hillsdale Hall of the Centre in March for its next presentation on the Expansion.
This may be an opportunity for establishing another Hydro One contact.

b. Communications Committee Notes of November 29 placed in Circulation:

- ✓ *Staying Connected* published in December.

TPCC Meeting:

- ✓ Bathrooms: Design and Duration discussed. A meeting with City staff occurred on December 6. Further follow-up is expected
ACTION: Pauline & Crystal
- ✓ THCA is willing to contribute Up To \$5,000 for the renovation. **APPROVED**
- ✓ Electronic Announcement Board
 - Variance: City staff from Planning Department has been requested to clarify necessity of a variance for the installation to go ahead.
 - UTG Digital Media {Alan Wehba} has been kept informed.
ACTION: George
- ✓ City's Rink Contract: Three-year contract has been signed with a reference to the new city policy on death, dismemberment and serious injury.



- Contract with Alex Percy, rink supervisor was signed. He has had difficulty hiring a rink assistant.
Contract item No 24 pg. 4 establishes rates of pay for occasional assistance at \$13 (student youth) and \$14 (adult). Until this date, such payment will be invoiced to THCA. Henceforth, it will be drawn from Alex's bonus, and be under the Facility Manager's discretion.

APPROVED

- ✓ Skate at Your Own Risk: Liability Poster to be placed on Change Room's bulletin board.
- ✓ Andy's [Lawn &] Snowblowing: Andy's office will be contacted to remind them that, if needed, they would clear the ice for the Carnival.

ACTION: Pauline

c. Activities Committee: (Niki & Hassnaa)

- **Craft Fair** & Santa Dec 10th was a successful event with 17 venders.
- **Carnival:**
 - Premier attractions are Sleigh Ride, Magic Show. Monkey Rock and Tug-of-War.
 - RCFS's carnival equipment to be picked-up & returned to city building site on Berwick Road. ACTION: Graeme
 - Hot food, hot chocolate, coffee. Latter picked up at Meadowland's Tim Hortons gratis.
 - Promotion: While Curbex was budgeted for this event, it was not ordered. ACTION: Ensure 'pole' posters are up at each end of neighbourhood.
 - Volunteers: Assignments and number were reviewed.
 - NROCRC's CDF will contribute \$300.
 - Membership/ticket table: George and Don (Colette). Updates list to be obtained from Gordon.

d. Volunteers: Niki

- ✓ Hassnaa will make available details of the upcoming 5 session training program. *Creating the Change We Want (CCWW)*. She will also explore whether a six minute video on *Client Service Standards* under the Ontario Accessibility Act (AODA) can be added to the training (<https://aoda.ca/course/>).
- ✓ Recruitment will require promotion: ACTION: Manager of Promotion
- ✓ While not budgeted for, there is a need for an additional 8 volunteer vests for use during event. ACTION: Take to March TPCC
- ✓ Volunteers is desired to assist with senior programs.
ACTION: Niki, Olga and Manager of Promotion
- ✓ Our Five recipients of the Ontario Volunteer Service Pin/certificate (2022) should be receiving them shortly.

e. Parks, Trails & Trees Task Group:



- Extensive Damage from the May 21 Windstorm: caused extensive damage to our Forest. If the caretaker of the forest is the City's Forestry Services might the first step be an assessment? . Inquired through 311 as earlier directed. No reply yet.
- Toboggan Hill: Helmets have been received. Explore with Annett DeBoar (99 Benlea) whether she would be willing to be a location next to Toboggan Hill parkette, where helmets can be picked up/returned.
IF so, poster need to be updated and displayed with the City's rules at the Hill.
ACTION: Niki and Allen
- f. Membership and Record Management:
 - Membership appeal was made in the Winter Issue of SC.
 - See last bullet of the item *Carnival* (above).
- g. Communications Committee:
November's meeting notes received at this meeting,
Next Meeting February 21
Still seeking a new editor. ACTION: Specific Poster At Centre
Manager of Promotion
- h. Neighbourhood Watch: Donna has identified who is our OPS contact and is waiting to hear back from him. She will keep us posted.
- i. Traffic Management: Twice a year meeting will be scheduled once we can invite our Community Police Officer.

5.0 Long Term Planning

LRT: Next meeting January 26. Open House on February 8. Coordinates were provided on agenda. Will advise D. Orozco of the Crestlea Cres Condo Corp.
Hydro 1 Substation: Public consultation on Nov 15 was reported in the Winter issue of *Staying Connected*.

6.0 Finance Committee:

- a. Bank January statements
\$40,319 TPCC & \$11,689 THRA
- b. July to December 2022 remittance to the City for rental permit fees: Colette provided Crystal with cheque for \$9562. Pauline will provide copy of the related permits.
- c. Logan-Katz's Compilation Engagement Financial Statements for year ending Sept 30.

APPROVED

It is to be sent to CRA by accountant and the Corporation Department of Ontario by us.
Copy to be also provided bookkeeper Rick Seabrook who has given info to Logan-Katz.

- d. All Candidates Meeting: All associations say they either paid or dropped off payment.

7.0. New Business

- a. Use of **@thca.ca**. use of position title, and not individual's name is expected.
- b. Donated City of Ottawa Flag: Oked for display at Centre.
- c. Summer Youth Grant: THRA applied for 10 weeks, 30 hours under Niki's supervision.
- d. Community Services Recovery Fund: Application date is Feb 21.

ACTION: Executive

G. Roderick, recorder.

ADJOURNED