



TANGLEWOOD PARK COMMUNITY GARDEN AGREEMENT - Welcome to the Tanglewood Park Community Garden (TPCG), a program of our Community Centre. **Please read and sign this agreement.** It is important for the success of our community garden that all gardeners and their guests clearly understand and comply with the terms and conditions of the Tanglewood Park Community Center (TPCC) garden agreement; in addition you must sign the TPCC Liability Waiver (which is included in the registration form)

Our Centre and garden is in the City of Ottawa's park. Gardeners and their guests must **comply with all City of Ottawa by-laws**, and below there are some highlights of the by-laws.

Garden General hours of operation are from 5 a.m. To 11 p.m. Unless otherwise posted.

- Don't litter.
- Don't disturb or feed wildlife.
- Don't use motorized vehicles, with the exception of wheelchairs and other mobility assistance devices.
- Smoking is not permitted in City parks or within nine metres (9m) of the entrance or exit of City parks and facilities.
- Leash your dog in all parks unless it is specifically designated as an off-leash area
- Source: <http://ottawa.ca/en/parks-and-facilities-law-no-2004-276>
- The Community Center washrooms will **NOT** be available for use

Stay in contact with the Coordinator all season tanglwoodgarden@thca.ca

All garden members will maintain communication with their Community Garden Coordinator during the full growing season, and make sure coordinators have your contact information -phone and email (if you can access the internet).

Garden members understand that things could change throughout the growing season and that coordinators will get new information as soon as possible to everyone.

Every gardener who has email can sign up for the Just Food gardening newsletter at http://justfood.nationbuilder.com/newsletter_signup.

Crises like a pandemic increase tensions and anxiety. All garden members will do their best to respond with calmness and compassion to others around them.

Please do not attend the garden when you are sick.

Garden members will help to create a positive environment by sharing correct information and treating all people in gardens with respect.

Garden members will reach out to their coordinator if they have any questions, needs, or concerns. They can also reach out to [Just Food's Community Gardening Network](#) if there are challenges that cannot be solved with Coordinators.



Follow the rules!

Maintenance of Box

1.1 Each gardener is **responsible for the proper maintenance of his/her garden box** throughout the duration of the growing season, **including watering, weeding, harvesting, and general care** of her/his garden box (gardeners may arrange for other gardeners to water their garden box).

1.2. **Installation of fencing, sticks, tomatoe cages is permitted in your garden box providing** the wood is not pressure treated. Please keep materials containing contaminants out of the garden plots.

Waste

2.1 Each gardener **is responsible to keep the ground around their box clear of litter and weeds**. Weeds are to be composted in the containers provided or taken home for disposal.

2.2 Gardeners must **use the recycling and trash bins as provided in the park**. If no bins are available, then each gardener is responsible for disposing of his/her garbage. Any diseased plants or seedy or invasive weeds are to be placed in either yard waste bags or green bins. Gardeners must use the composter for all plant material that is **not diseased, seedy or invasive**.

2.3 **On the last day of the growing season (October 15th), all plants (excluding perennial plants with Garden Coordinator consent) and personal property must be removed from the garden box** and it must be restored to its original condition. If items have not been removed, then they will be disposed of by the garden coordinator or its representative. There will be no liability for disposal and the gardener will not be eligible for another plot.

Agreement is for one Growing Season Only

3. **Gardeners cannot transfer boxes to other people**. If you cannot continue to attend to your garden in the middle of the season, contact the [Garden coordinator](#) (as there may be a waiting list). At the end of the current growing season, gardeners will be asked to confirm their interest in a garden box for the following year. Boxes will be assigned according to availability.

Organic Gardening

4. **Gardeners must use organic gardening methods**. Use of chemical insecticides, herbicides, fungicides, and fertilizers is prohibited. For guidance, please refer to: <http://www.omafra.gov.on.ca/english/crops/insects/ipm.html>.



Allowed Plants

5.1 Trees are not allowed in the garden boxes. All **plants must be kept within the limits of each gardener's garden box**. Garden boxes must be kept free of weeds, pests, and diseases. **Tall plants (e.g. corn) and vines are only allowed in locations where they will not interfere or shade other boxes. Only edible plants may be grown**; no decorative inedible plants may be grown in the boxes.

5.2 Planting of **illegal plants and noxious weeds is prohibited**. Invasive plants (e.g. mint, Jerusalem artichoke, etc.) must be in a removable container. Plant materials that are on Ontario's Invasive Species list are prohibited. Please refer to:

http://www.omafra.gov.on.ca/english/crops/facts/noxious_weeds.htm .

Use of Produce

6. **Donation** of produce from gardener's own plot **to the Ottawa Food Bank is encouraged**.

Tool Shed & Tools

7.1. Each **gardener is responsible for providing his/her own tools and equipment**. The Tanglewood Park Community Garden may provide large equipment such as wheelbarrows and shovels for common use.

7.2. Gardeners may **use the tool shed for storage at their own risk**. Gardeners should label their property and tidy up tools prior to leaving. **Only registered gardeners may have the lock combination to the shed**. Each gardener shall close and lock the tool shed each time he/she vacates the garden. The Tanglewood Park Community Centre is not responsible for any lost, damaged, or stolen items.

Pathways

8. Laneways and paths must be kept **clear of obstacles**. Bicycles, trailers, and wagons may be brought inside the garden plot area but must not block laneways or paths.

Consideration of Other Gardeners

9.1 Gardeners shall be **courteous to and considerate of other gardeners and neighbours**. Use of abusive or profane language is prohibited. Smoking, alcohol, and loud music are prohibited. Each gardener is responsible for the behaviour of his/her guests.

9.2 Gardeners **must not garden in or pick anything from another gardener's box** without that gardener's consent.

9.3 **Pets must be kept on leash** and kept under control at all times. Pet waste must be cleaned up immediately.



Vandalism

10. Gardeners must **report any vandalism**, damage or needed repair to the [Garden Coordinator](#).

Contact Information

11. Gardeners must **inform the Garden Coordinator of any change in contact details (e-mail mailing address, phone number)**. Inability to communicate with the gardener may result in termination of garden box rental.

Abandonment of Boxes

12.1 If the gardener is **not able to tend their box for more than two weeks, then he/she must find someone** (this person must read and understand this agreement also) **to look after his/her box and inform the [Garden Coordinator](#)**.

12.2 **If a garden box appears neglected or if the garden box has not been planted by June 7th, then the garden plot will be considered abandoned.** The Community Garden Coordinator will do their best to get in touch with the gardener, however, if the gardener is unresponsive after one week of attempted contact the box will be reassigned.

12.3 Should a member be accused of not maintaining their box or of abandonment they will be **given a chance to defend themselves informally** before the Garden Coordinator and a member of the community association. If their explanation is not accepted their box will be reassigned. The gardener will have no claim for damages for termination of this agreement.

Payment

13. To obtain the link to the registration form or a printed copy, email tanglewoodgarden@thca.ca

You can pay by e-transfer to rentals@thca.ca Payment for an assigned garden box is \$25 (\$21 for current Tanglewood-Hillsdale Community Association members).

Please complete the [community garden registration form](#). Or print the [Registration Form](#), complete it and along with a signed copy of this TPCG agreement. Drop-off/send to 30 Woodfield Drive Ottawa ON K2G 2Y5 along with a cheque payable to: Tanglewood Park Community Centre (TPCC)

Preference will be given to Tanglewood-Hillsdale Residents.



Volunteer Hours

14. **All gardeners are required to volunteer a minimum of 3 hours** over the growing season, such as removing weeds around the garden plots, pick up garbage and put it in the garbage containers provided. If you are unable to perform these volunteer hours, please inform the [Garden Coordinator](#).

By signing this document you will be assuming certain legal risks. You must acknowledge having read, understood and agree to the above conditions contained in this Agreement.

_____ (Print your
name) (Signature of Participant) (Date)